



Louisiana Ports and Waterways Investment Commission Rules

LOUISIANA PORTS AND WATERWAYS INVESTMENT COMMISSION RULES

RULE 1. Louisiana Port and Waterways Investment Commission shall hold Regular Meetings in accordance with Act No. 755, Louisiana Revised Statute 34:5221 through 5224, hereafter collectively referred to as the “Act”, and the By-Laws of the Commission, in the Louisiana Capitol Building, 900 North Third Street, Baton Rouge, Louisiana, which meetings shall commence at 2:00 o’clock p.m., on the second Thursday of each month. Regular meetings shall adjourn no later than 4:00 o’clock pm and any pending business shall be immediately resumed at the next regular meeting of the Louisiana Port and Waterways Investment Commission. The Chairman may change the date of the regular meeting within 30 days previous or prior to the regular meeting date upon his discretion given at least a 7-day public notice. The Chairman may also change the regular meeting date upon request to do so in writing from at least two-thirds (2/3) of the Commission membership, and the Chairman in consultation with the Vice-Chairman shall choose a new date. The Chairman shall establish an annual meeting schedule in December of each year for the following year. Any regular meeting may be held, rescheduled, not scheduled or cancelled as per the Commission Rules (hereafter referred to as the “Rules”) or By-Laws.

EXCEPTION: Two-thirds (2/3) of the members may vote to extend a regular meeting one (1) hour.

RULE 2. Special meetings of the Commission shall be held at the call of the Chairman on no less than twenty-four (24) hours’ effective written notice to the members, and such meetings shall also be held on the written request of two-thirds (2/3) of all members of the Commission. The notice of special meetings shall contain a statement of the specific item or items of business to be transacted and no other business shall be transacted at the meeting. Only those matters that shall be considered which have been included in the notice, unless that number of members as

outlined in Article VI hereinafter are present and agree to take up other matters. The Chairman shall cause notice of the time and place of special meetings and agenda items to be emailed to each member of the Commission. Special meetings of the Commission may be convened without the required notice where such is waived in writing by all of the members of the Commission. All meetings shall be open to the public; however, the Louisiana Port and Waterways Investment Commission may go into Executive Session as provided by law.

RULE 3. The Chairman of the Commission shall be the presiding officer of the Commission. The Vice Chairman of the Commission shall preside in the absence of the Chairman. In the absence of both the Chairman and Vice Chairman, the Board Member appointed by the President of the Senate and in his absence the Board Member appointed by the Speaker of the House shall be the presiding officer.

RULE 4. The Chairman of the Commission shall vote on all questions except when filling vacancies on the Commission, which vacancies shall be filled as per the Act. If, however, there is a tie vote when filling these vacancies, the Chairman shall vote to break any tie. Votes on all matters shall be taken by roll call, and the names of the Commission member and how each voted shall be entered into the Official Minutes.

RULE 5. These Rules shall be subject to the By-Laws and if there is any conflict between the By-Laws and these Rules, the By-Laws shall control.

RULE 6. The Official Minutes shall record all the transactions of the Commission, however, it is not to be considered a verbatim transcript of Commission Meetings. In all cases where a resolution or motion is entered in the Official Minutes, the name of the member moving the same shall be entered also.

RULE 7. A quorum of the Louisiana Port and Waterways Investment Commission for the transaction of business shall consist of at least two-thirds (2/3) of the Commission. When a quorum is present, the Commission shall proceed to the business before it, which shall be conducted in the following order:

1. Chairman's Call, Roll Call, Prayer, Pledge of Allegiance;
2. The approval or correction and approval of the Official Minutes;
3. Special Business;
4. Reports of working groups, subcommittees, special committees and task force;
5. Special Business to be considered by Commission and Governor;
6. Motions and Resolutions;
7. Meetings, Announcements, Notices, Etc.;
8. Persons to Address the Commission; and
9. Adjournment.

RULE 8. The Chairman shall preserve decorum and order, may speak to points of order in preference to other members, and shall decide all questions of order. To preserve decorum and order, the Chairman shall prohibit the discussion of matters which are repetitious, redundant, not germane or completed.

RULE 9. The Chairman may, at any time during debate or otherwise, declare a recess for not more than ten minutes.

RULE 10. Other than for the purpose of asking a question or when required to answer questions, no members shall speak more than twice on the same question and for no longer than three minutes, except by two-thirds (2/3) consent of the Commission, and then not until every other member desiring to speak shall have had an opportunity to do so.

RULE 11. No motion or resolution of a subject different from that under consideration shall be admitted under guise of amendment.

RULE 12. While the Chairman is putting the question, no member shall leave their seat until the vote is completed. The Chairman shall order the vote by roll call or show of hands, at the Chairman's option.

RULE 13. No member may speak until recognized by the Chairman. The Chairman shall recognize members by order as recorded by the Chairman's disagree or scrutiny and shall name the member to speak in the order in which the requests are received. Each member shall confine themselves to the question under debate, avoid personalities, and refrain from impugning the motives of any other member's argument or vote. While a member is speaking, no member shall hold any private discourse. The Chairman should be addressed during all meetings as "Mr. Chairman" or "Madame Chairman", as is gender appropriate.

RULE 14. No motion shall be put or debated in the Commission or in a committee unless it is seconded. When a motion is seconded, it shall be stated by the Chairman.

RULE 15. Two or more members request the floor at the same time, the Chairman in his sole discretion shall name the member who is to speak first.

RULE 16. The Rules shall supplement the By-Laws of the Commission, and the By-Laws shall govern in the event of any conflict between the Rules and the By-Laws. For all other matters that are not governed or addressed by the By-Laws, these Rules and law, the current edition of Robert's Rules of Order Newly Revised shall govern the parliamentary procedures of the

Commission in all cases to which they are applicable and in which they are not inconsistent with the Rules for this Commission, the By-Laws or law.

RULE 17. These Rules that have been adopted by this Commission may be temporarily suspended for a meeting, except as herein provided, by a vote of all Commission members present at that meeting. The Rules may be repealed, altered, or amended by concurrence of a majority of all Commission members, but motion for this purpose must be in writing and with detailed explanation of the reason for repeal, alteration or amendment, and lie over for at least one week after introduction before final passage.

RULE 18. The right of a member to address the Commission on a question of personal privilege shall be limited to cases in which his integrity, character, or motives are assailed, questioned or impugned, and such right shall be recognized by the Chairman. The right of a member to address the Commission on a question of personal privilege as herein defined shall not be limited by Rule 10.

RULE 19. A motion or resolution may be introduced by any Commission member or by the Governor at any regular or special meeting of the Commission. Upon introduction of any motion or resolution, the Chairman shall cause the distribution of at least one (1) copy to each of the Commission members. After the motion or resolution has been introduced and unless it is rejected at the same meeting by the affirmative vote of not less than two-thirds (2/3) of the Commission members, the Commission shall cause the motion or resolution, or a summary thereof, to be published on the official website of the Commission.

RULE 20. Every member who shall be present when a question is stated from the Chairman shall vote thereon, unless excused by two-thirds (2/3) vote of the Commission, or unless

they ask to be recused because of an ethical or personal economic interest in the matter, in which case they shall not vote. Any Commission member may suggest that another Commission member should be recused because of an ethical or personal economic interest in the matter, and the Commission may debate the matter. If said member does not recuse himself upon a vote by all members of the Commission that recusal shall be made, the Governor shall make the final determination as to recusal based on the evidence placed before him. Any vote on any motion or order shall be suspended until such decision of recusal is made by the Governor.

RULE 21. Votes on all matters shall be taken by roll call and entered in the Official Minutes. When the Chairman has called for the taking of a vote, all debate on the question shall be deemed concluded and during the voting, no member shall be permitted to explain their vote.

RULE 22. The result of all votes shall be announced by the Chairman and no vote shall be changed after the Chairman has announced the vote.

RULE 23. Subject to Rules 21 and 22, any matter before the Commission may be considered at any time, the Order of Business notwithstanding, provided at least two-thirds (2/3) of the Commission members vote in the affirmative.

RULE 24. When a question is under debate, the following motions or resolutions shall be in order and shall have precedence over each other in order, as listed:

Privileged Motions:

- | | | | |
|----|------------------------------------|---|---|
| 1. | Fix the time to which to adjourn | A | R |
| 2. | Adjourn (without qualification) | | |
| 3. | Recess (Immediate, short) | A | |
| 4. | Question of Privilege (noisy, hot) | | |

5. Call for the Orders of the Day

Subsidiary Motions:

6.	Lay on the Table (temporary in an emergency)			
7.	Previous question (close debate)			R
8.	Limit or extend limits or debate		A	R
9.	Postpone or Postpone to a certain time	D	A	R
10.	Commit or Refer	D	A	R
11.	Amend	D	A	R
12.	Postpone Indefinitely (to kill)	D		R
13.	MAIN MOTION (May only be made when NO motion is pending)	D	A	R

D/Debatable; A/Amendable; R/May be reconsidered

RULE 25. The privileged motion to adjourn shall be in order when not qualified in any way, except when members are voting or when the previous question has been adopted.

RULE 26. A motion to lay on the table is not debatable and it takes to the table all its adhering motions. A motion to take from the table shall require an affirmative vote of at least two-thirds (2/3) of the members of the Commission or upon decision by the Chairman.

RULE 27. When consideration of a motion or other proposition is postponed indefinitely, it shall not be again taken up at the same meeting, except upon decision by the Chairman for good cause. A motion to postpone indefinitely shall not open the main question to debate.

RULE 28. There shall be only two degrees of amendment. The primary amendment shall be germane to the main motion, and the secondary shall be germane to the primary amendment. On an amendment to “Strike out and insert,” the paragraph to be amended shall first be read as it

stands, then the words proposed to be stricken out, then those to be inserted, and finally the paragraph as it will stand if so amended shall be read.

RULE 29. Any Commission member may raise the motion to reconsider a vote at any time during the same meeting.

RULE 30. The Commission may authorize the appointment of special committees by an affirmative vote of at least two-thirds (2/3) of its members. The Chairman shall name a Commission member to act as Chairman of each special committee and give instructions as to the special committee's responsibilities and when it is to report. The Commission may discharge the special committee by an affirmative vote of at least two-thirds (2/3) of its members.

RULE 31. Any communication which is pertinent to a pending motion or resolution may be attached by the Secretary to that motion or resolution and may be read before voting thereon.

RULE 32. The necessary copies of every proposed motion or resolution shall be furnished to the Secretary of the Commission by 4:00 o'clock p.m. on the sixth business day before the date of a Commission Meeting except that Committee Reports and/or Committee recommendations shall have a deadline of 12:00 o'clock noon on the fourth business day before the date of a Commission Meeting.

RULE 33. If any Strategic Plan and Investment Program required under the Act that is presented to the Governor is not accepted and returned to the Commission, the Chairman shall advise the Commission of the concerns or objections of the Governor and the Commission shall proceed to consider revising the Master Plan to address the concerns or objections of the Governor as set forth in the Act.

RULE 34. No Commission member shall make personal, impertinent, slanderous or profane remarks to any member of the Commission, staff or general public during any regular, special or committee meeting of the Commission. Any Commission member who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any Commission meeting shall be immediately ruled out of order by the Chairman. If the offending Commission member continues, the Chairman or a majority of the Commission, may adjourn the meeting and name the time and place where a new meeting shall be called, or have security remove the offending Commission member.

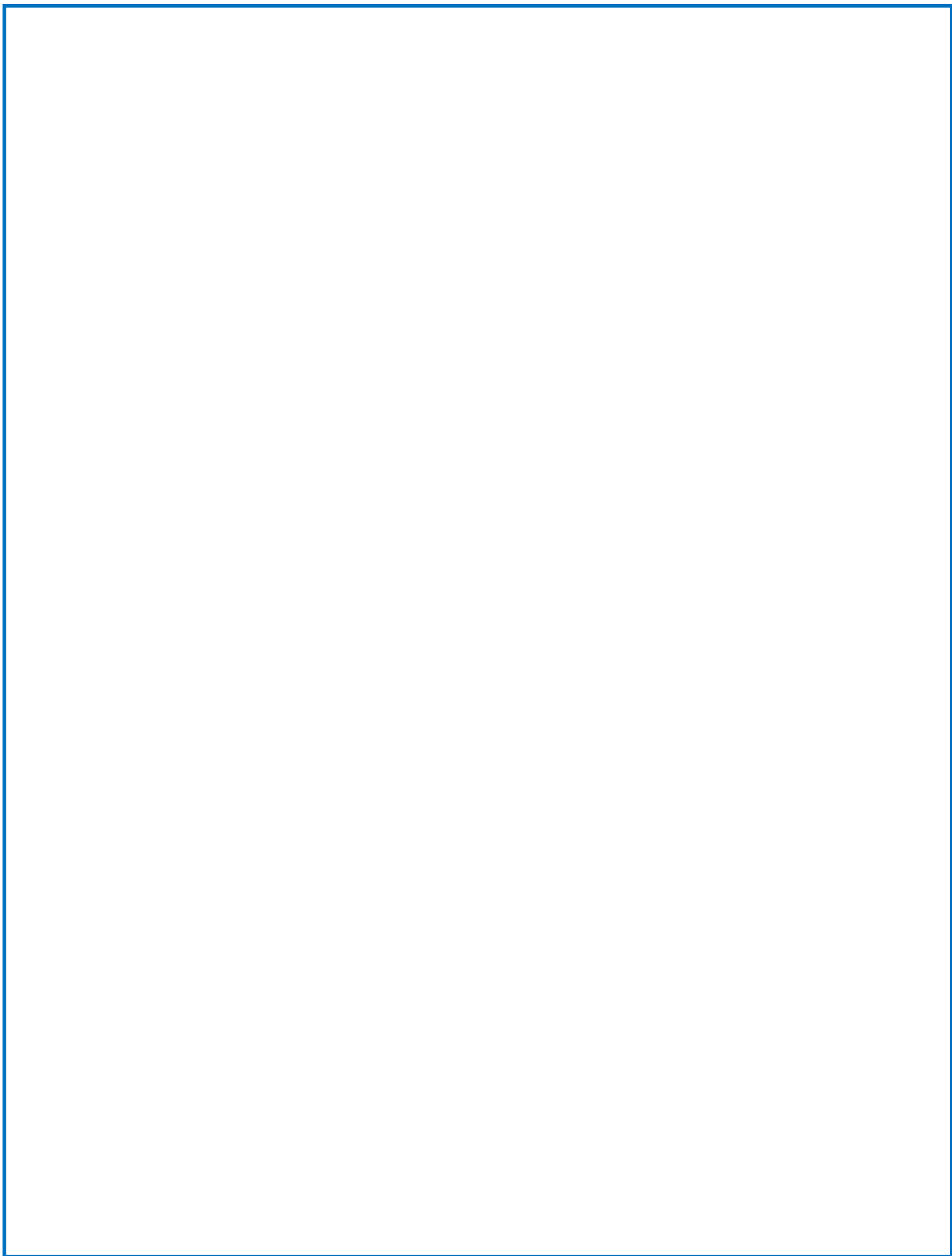
RULE 35. All persons in attendance including authorized members of the press at any Commission, Board, or Agency meetings shall be restricted to the audience section of the Commission Chambers, except for authorized Louisiana Ports and Waterways Investment Commission/Administrative personnel. Legislative and Executive personnel shall be responsible for enforcement.

RULE 36. Each person who attends a Commission meeting or addresses the Commission shall not make personal, impertinent, slanderous or profane remarks to any member of the Commission, staff or the general public. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any Commission meeting shall be immediately ruled out of order by the Chairman. If the offending person or persons continue, the Chairman or a majority of the Commission may have the person or persons removed by security for the remainder of the meeting.

RULE 37. The Commission authorizes the Commission Secretary and Commission Staff to handle all incoming mail and emails to the Commission Office as follows: All incoming mail and emails are opened and copied as per the applicable public records law. If the envelope is marked Personal or Confidential this mail will be forwarded to the Commission member unopened. It will then become the responsibility of the Commission member to make those documents readily available as per the applicable public records law.

PUBLIC HEARING PARTICIPATION

Persons wishing to speak in favor of or in opposition to motions and/or resolutions scheduled for public hearing shall be allowed three (3) minutes except with two-thirds (2/3) consent of the Commission, an additional three (3) minutes may be granted to either individuals or groups. Before commencement of the meeting, any persons wishing to speak shall submit a public comment card to the Chairman or Vice Chairman prior to the start of the meeting, otherwise they shall not be entitled to speak. Such public comment cards shall be made available prior to the commencement of any meeting.





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| 3. | Recess (Immediate, short) | A | |
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5. Call for the Orders of the Day

Subsidiary Motions:

6.	Lay on the Table (temporary in an emergency)			
7.	Previous question (close debate)			R
8.	Limit or extend limits or debate		A	R
9.	Postpone or Postpone to a certain time	D	A	R
10.	Commit or Refer	D	A	R
11.	Amend	D	A	R
12.	Postpone Indefinitely (to kill)	D		R
13.	MAIN MOTION (May only be made when NO motion is pending)	D	A	R

D/Debatable; A/Amendable; R/May be reconsidered

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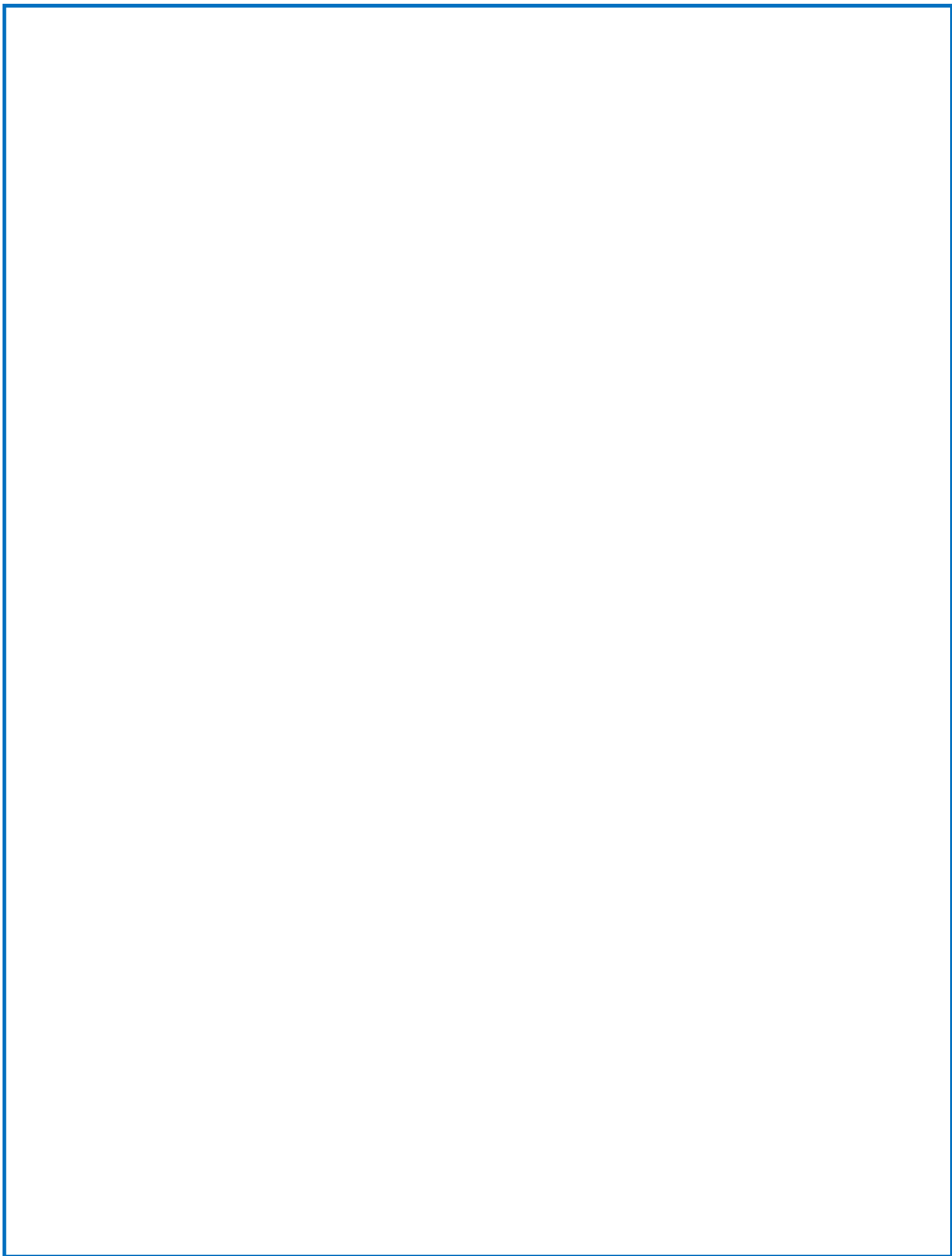
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RULE 5. These Rules shall be subject to the By-Laws and if there is any conflict between the By-Laws and these Rules, the By-Laws shall control.

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1. Chairman's Call, Roll Call, Prayer, Pledge of Allegiance;
2. The approval or correction and approval of the Official Minutes;
3. Special Business;
4. Reports of working groups, subcommittees, special committees and task force;
5. Special Business to be considered by Commission and Governor;
6. Motions and Resolutions;
7. Meetings, Announcements, Notices, Etc.;
8. Persons to Address the Commission; and
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RULE 8. The Chairman shall preserve decorum and order, may speak to points of order in preference to other members, and shall decide all questions of order. To preserve decorum and order, the Chairman shall prohibit the discussion of matters which are repetitious, redundant, not germane or completed.

RULE 9. The Chairman may, at any time during debate or otherwise, declare a recess for not more than ten minutes.

RULE 10. Other than for the purpose of asking a question or when required to answer questions, no members shall speak more than twice on the same question and for no longer than three minutes, except by two-thirds (2/3) consent of the Commission, and then not until every other member desiring to speak shall have had an opportunity to do so.

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RULE 12. While the Chairman is putting the question, no member shall leave their seat until the vote is completed. The Chairman shall order the vote by roll call or show of hands, at the Chairman's option.

RULE 13. No member may speak until recognized by the Chairman. The Chairman shall recognize members by order as recorded by the Chairman's disagree or scrutiny and shall name the member to speak in the order in which the requests are received. Each member shall confine themselves to the question under debate, avoid personalities, and refrain from impugning the motives of any other member's argument or vote. While a member is speaking, no member shall hold any private discourse. The Chairman should be addressed during all meetings as "Mr. Chairman" or "Madame Chairman", as is gender appropriate.

RULE 14. No motion shall be put or debated in the Commission or in a committee unless it is seconded. When a motion is seconded, it shall be stated by the Chairman.

RULE 15. Two or more members request the floor at the same time, the Chairman in his sole discretion shall name the member who is to speak first.

RULE 16. The Rules shall supplement the By-Laws of the Commission, and the By-Laws shall govern in the event of any conflict between the Rules and the By-Laws. For all other matters that are not governed or addressed by the By-Laws, these Rules and law, the current edition of Robert's Rules of Order Newly Revised shall govern the parliamentary procedures of the

Commission in all cases to which they are applicable and in which they are not inconsistent with the Rules for this Commission, the By-Laws or law.

RULE 17. These Rules that have been adopted by this Commission may be temporarily suspended for a meeting, except as herein provided, by a vote of all Commission members present at that meeting. The Rules may be repealed, altered, or amended by concurrence of a majority of all Commission members, but motion for this purpose must be in writing and with detailed explanation of the reason for repeal, alteration or amendment, and lie over for at least one week after introduction before final passage.

RULE 18. The right of a member to address the Commission on a question of personal privilege shall be limited to cases in which his integrity, character, or motives are assailed, questioned or impugned, and such right shall be recognized by the Chairman. The right of a member to address the Commission on a question of personal privilege as herein defined shall not be limited by Rule 10.

RULE 19. A motion or resolution may be introduced by any Commission member or by the Governor at any regular or special meeting of the Commission. Upon introduction of any motion or resolution, the Chairman shall cause the distribution of at least one (1) copy to each of the Commission members. After the motion or resolution has been introduced and unless it is rejected at the same meeting by the affirmative vote of not less than two-thirds (2/3) of the Commission members, the Commission shall cause the motion or resolution, or a summary thereof, to be published on the official website of the Commission.

RULE 20. Every member who shall be present when a question is stated from the Chairman shall vote thereon, unless excused by two-thirds (2/3) vote of the Commission, or unless

they ask to be recused because of an ethical or personal economic interest in the matter, in which case they shall not vote. Any Commission member may suggest that another Commission member should be recused because of an ethical or personal economic interest in the matter, and the Commission may debate the matter. If said member does not recuse himself upon a vote by all members of the Commission that recusal shall be made, the Governor shall make the final determination as to recusal based on the evidence placed before him. Any vote on any motion or order shall be suspended until such decision of recusal is made by the Governor.

RULE 21. Votes on all matters shall be taken by roll call and entered in the Official Minutes. When the Chairman has called for the taking of a vote, all debate on the question shall be deemed concluded and during the voting, no member shall be permitted to explain their vote.

RULE 22. The result of all votes shall be announced by the Chairman and no vote shall be changed after the Chairman has announced the vote.

RULE 23. Subject to Rules 21 and 22, any matter before the Commission may be considered at any time, the Order of Business notwithstanding, provided at least two-thirds (2/3) of the Commission members vote in the affirmative.

RULE 24. When a question is under debate, the following motions or resolutions shall be in order and shall have precedence over each other in order, as listed:

Privileged Motions:

- | | | | |
|----|------------------------------------|---|---|
| 1. | Fix the time to which to adjourn | A | R |
| 2. | Adjourn (without qualification) | | |
| 3. | Recess (Immediate, short) | A | |
| 4. | Question of Privilege (noisy, hot) | | |

5. Call for the Orders of the Day

Subsidiary Motions:

6.	Lay on the Table (temporary in an emergency)			
7.	Previous question (close debate)			R
8.	Limit or extend limits or debate		A	R
9.	Postpone or Postpone to a certain time	D	A	R
10.	Commit or Refer	D	A	R
11.	Amend	D	A	R
12.	Postpone Indefinitely (to kill)	D		R
13.	MAIN MOTION (May only be made when NO motion is pending)	D	A	R

D/Debatable; A/Amendable; R/May be reconsidered

RULE 25. The privileged motion to adjourn shall be in order when not qualified in any way, except when members are voting or when the previous question has been adopted.

RULE 26. A motion to lay on the table is not debatable and it takes to the table all its adhering motions. A motion to take from the table shall require an affirmative vote of at least two-thirds (2/3) of the members of the Commission or upon decision by the Chairman.

RULE 27. When consideration of a motion or other proposition is postponed indefinitely, it shall not be again taken up at the same meeting, except upon decision by the Chairman for good cause. A motion to postpone indefinitely shall not open the main question to debate.

RULE 28. There shall be only two degrees of amendment. The primary amendment shall be germane to the main motion, and the secondary shall be germane to the primary amendment. On an amendment to “Strike out and insert,” the paragraph to be amended shall first be read as it

stands, then the words proposed to be stricken out, then those to be inserted, and finally the paragraph as it will stand if so amended shall be read.

RULE 29. Any Commission member may raise the motion to reconsider a vote at any time during the same meeting.

RULE 30. The Commission may authorize the appointment of special committees by an affirmative vote of at least two-thirds (2/3) of its members. The Chairman shall name a Commission member to act as Chairman of each special committee and give instructions as to the special committee's responsibilities and when it is to report. The Commission may discharge the special committee by an affirmative vote of at least two-thirds (2/3) of its members.

RULE 31. Any communication which is pertinent to a pending motion or resolution may be attached by the Secretary to that motion or resolution and may be read before voting thereon.

RULE 32. The necessary copies of every proposed motion or resolution shall be furnished to the Secretary of the Commission by 4:00 o'clock p.m. on the sixth business day before the date of a Commission Meeting except that Committee Reports and/or Committee recommendations shall have a deadline of 12:00 o'clock noon on the fourth business day before the date of a Commission Meeting.

RULE 33. If any Strategic Plan and Investment Program required under the Act that is presented to the Governor is not accepted and returned to the Commission, the Chairman shall advise the Commission of the concerns or objections of the Governor and the Commission shall proceed to consider revising the Master Plan to address the concerns or objections of the Governor as set forth in the Act.

RULE 34. No Commission member shall make personal, impertinent, slanderous or profane remarks to any member of the Commission, staff or general public during any regular, special or committee meeting of the Commission. Any Commission member who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any Commission meeting shall be immediately ruled out of order by the Chairman. If the offending Commission member continues, the Chairman or a majority of the Commission, may adjourn the meeting and name the time and place where a new meeting shall be called, or have security remove the offending Commission member.

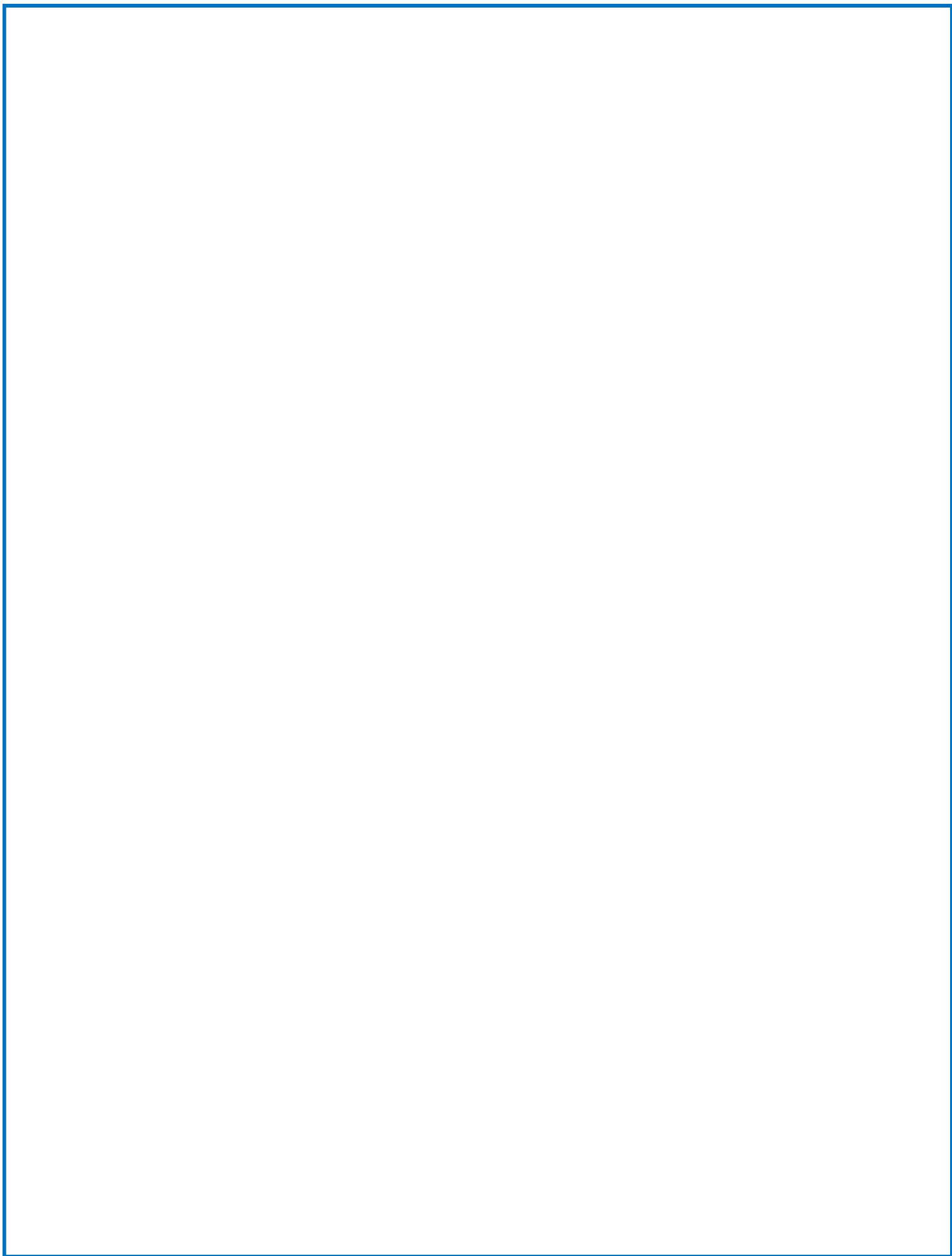
RULE 35. All persons in attendance including authorized members of the press at any Commission, Board, or Agency meetings shall be restricted to the audience section of the Commission Chambers, except for authorized Louisiana Ports and Waterways Investment Commission/Administrative personnel. Legislative and Executive personnel shall be responsible for enforcement.

RULE 36. Each person who attends a Commission meeting or addresses the Commission shall not make personal, impertinent, slanderous or profane remarks to any member of the Commission, staff or the general public. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any Commission meeting shall be immediately ruled out of order by the Chairman. If the offending person or persons continue, the Chairman or a majority of the Commission may have the person or persons removed by security for the remainder of the meeting.

RULE 37. The Commission authorizes the Commission Secretary and Commission Staff to handle all incoming mail and emails to the Commission Office as follows: All incoming mail and emails are opened and copied as per the applicable public records law. If the envelope is marked Personal or Confidential this mail will be forwarded to the Commission member unopened. It will then become the responsibility of the Commission member to make those documents readily available as per the applicable public records law.

PUBLIC HEARING PARTICIPATION

Persons wishing to speak in favor of or in opposition to motions and/or resolutions scheduled for public hearing shall be allowed three (3) minutes except with two-thirds (2/3) consent of the Commission, an additional three (3) minutes may be granted to either individuals or groups. Before commencement of the meeting, any persons wishing to speak shall submit a public comment card to the Chairman or Vice Chairman prior to the start of the meeting, otherwise they shall not be entitled to speak. Such public comment cards shall be made available prior to the commencement of any meeting.





Louisiana Ports and Waterways Investment Commission Rules

LOUISIANA PORTS AND WATERWAYS INVESTMENT COMMISSION RULES

RULE 1. Louisiana Port and Waterways Investment Commission shall hold Regular Meetings in accordance with Act No. 755, Louisiana Revised Statute 34:5221 through 5224, hereafter collectively referred to as the “Act”, and the By-Laws of the Commission, in the Louisiana Capitol Building, 900 North Third Street, Baton Rouge, Louisiana, which meetings shall commence at 2:00 o’clock p.m., on the second Thursday of each month. Regular meetings shall adjourn no later than 4:00 o’clock pm and any pending business shall be immediately resumed at the next regular meeting of the Louisiana Port and Waterways Investment Commission. The Chairman may change the date of the regular meeting within 30 days previous or prior to the regular meeting date upon his discretion given at least a 7-day public notice. The Chairman may also change the regular meeting date upon request to do so in writing from at least two-thirds (2/3) of the Commission membership, and the Chairman in consultation with the Vice-Chairman shall choose a new date. The Chairman shall establish an annual meeting schedule in December of each year for the following year. Any regular meeting may be held, rescheduled, not scheduled or cancelled as per the Commission Rules (hereafter referred to as the “Rules”) or By-Laws.

EXCEPTION: Two-thirds (2/3) of the members may vote to extend a regular meeting one (1) hour.

RULE 2. Special meetings of the Commission shall be held at the call of the Chairman on no less than twenty-four (24) hours’ effective written notice to the members, and such meetings shall also be held on the written request of two-thirds (2/3) of all members of the Commission. The notice of special meetings shall contain a statement of the specific item or items of business to be transacted and no other business shall be transacted at the meeting. Only those matters that shall be considered which have been included in the notice, unless that number of members as

outlined in Article VI hereinafter are present and agree to take up other matters. The Chairman shall cause notice of the time and place of special meetings and agenda items to be emailed to each member of the Commission. Special meetings of the Commission may be convened without the required notice where such is waived in writing by all of the members of the Commission. All meetings shall be open to the public; however, the Louisiana Port and Waterways Investment Commission may go into Executive Session as provided by law.

RULE 3. The Chairman of the Commission shall be the presiding officer of the Commission. The Vice Chairman of the Commission shall preside in the absence of the Chairman. In the absence of both the Chairman and Vice Chairman, the Board Member appointed by the President of the Senate and in his absence the Board Member appointed by the Speaker of the House shall be the presiding officer.

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5. Call for the Orders of the Day

Subsidiary Motions:

6.	Lay on the Table (temporary in an emergency)			
7.	Previous question (close debate)			R
8.	Limit or extend limits or debate		A	R
9.	Postpone or Postpone to a certain time	D	A	R
10.	Commit or Refer	D	A	R
11.	Amend	D	A	R
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13.	MAIN MOTION (May only be made when NO motion is pending)	D	A	R

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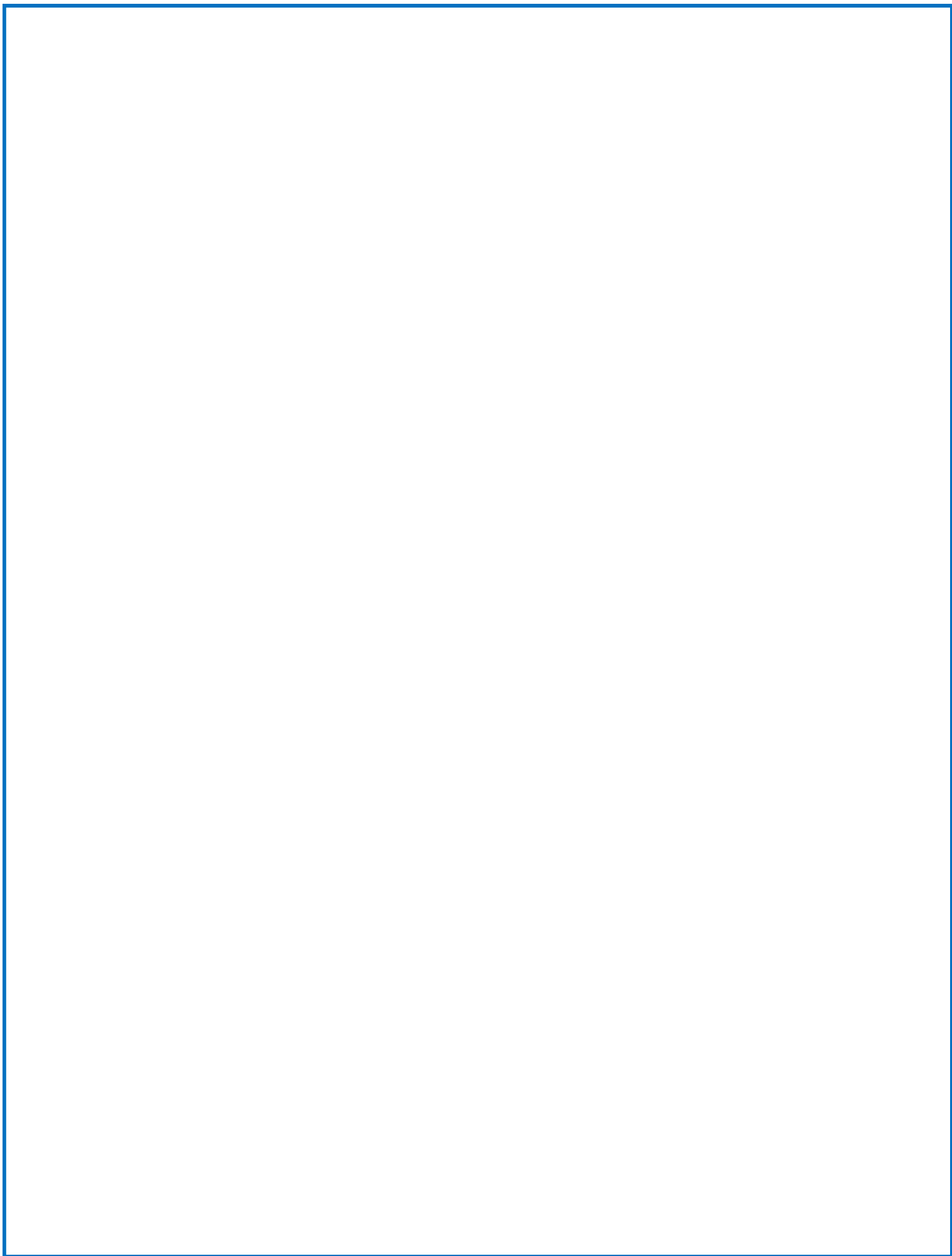
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Commission in all cases to which they are applicable and in which they are not inconsistent with the Rules for this Commission, the By-Laws or law.

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RULE 20. Every member who shall be present when a question is stated from the Chairman shall vote thereon, unless excused by two-thirds (2/3) vote of the Commission, or unless

they ask to be recused because of an ethical or personal economic interest in the matter, in which case they shall not vote. Any Commission member may suggest that another Commission member should be recused because of an ethical or personal economic interest in the matter, and the Commission may debate the matter. If said member does not recuse himself upon a vote by all members of the Commission that recusal shall be made, the Governor shall make the final determination as to recusal based on the evidence placed before him. Any vote on any motion or order shall be suspended until such decision of recusal is made by the Governor.

RULE 21. Votes on all matters shall be taken by roll call and entered in the Official Minutes. When the Chairman has called for the taking of a vote, all debate on the question shall be deemed concluded and during the voting, no member shall be permitted to explain their vote.

RULE 22. The result of all votes shall be announced by the Chairman and no vote shall be changed after the Chairman has announced the vote.

RULE 23. Subject to Rules 21 and 22, any matter before the Commission may be considered at any time, the Order of Business notwithstanding, provided at least two-thirds (2/3) of the Commission members vote in the affirmative.

RULE 24. When a question is under debate, the following motions or resolutions shall be in order and shall have precedence over each other in order, as listed:

Privileged Motions:

- | | | | |
|----|------------------------------------|---|---|
| 1. | Fix the time to which to adjourn | A | R |
| 2. | Adjourn (without qualification) | | |
| 3. | Recess (Immediate, short) | A | |
| 4. | Question of Privilege (noisy, hot) | | |

5. Call for the Orders of the Day

Subsidiary Motions:

6.	Lay on the Table (temporary in an emergency)			
7.	Previous question (close debate)			R
8.	Limit or extend limits or debate		A	R
9.	Postpone or Postpone to a certain time	D	A	R
10.	Commit or Refer	D	A	R
11.	Amend	D	A	R
12.	Postpone Indefinitely (to kill)	D		R
13.	MAIN MOTION (May only be made when NO motion is pending)	D	A	R

D/Debatable; A/Amendable; R/May be reconsidered

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RULE 26. A motion to lay on the table is not debatable and it takes to the table all its adhering motions. A motion to take from the table shall require an affirmative vote of at least two-thirds (2/3) of the members of the Commission or upon decision by the Chairman.

RULE 27. When consideration of a motion or other proposition is postponed indefinitely, it shall not be again taken up at the same meeting, except upon decision by the Chairman for good cause. A motion to postpone indefinitely shall not open the main question to debate.

RULE 28. There shall be only two degrees of amendment. The primary amendment shall be germane to the main motion, and the secondary shall be germane to the primary amendment. On an amendment to “Strike out and insert,” the paragraph to be amended shall first be read as it

stands, then the words proposed to be stricken out, then those to be inserted, and finally the paragraph as it will stand if so amended shall be read.

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RULE 31. Any communication which is pertinent to a pending motion or resolution may be attached by the Secretary to that motion or resolution and may be read before voting thereon.

RULE 32. The necessary copies of every proposed motion or resolution shall be furnished to the Secretary of the Commission by 4:00 o'clock p.m. on the sixth business day before the date of a Commission Meeting except that Committee Reports and/or Committee recommendations shall have a deadline of 12:00 o'clock noon on the fourth business day before the date of a Commission Meeting.

RULE 33. If any Strategic Plan and Investment Program required under the Act that is presented to the Governor is not accepted and returned to the Commission, the Chairman shall advise the Commission of the concerns or objections of the Governor and the Commission shall proceed to consider revising the Master Plan to address the concerns or objections of the Governor as set forth in the Act.

RULE 34. No Commission member shall make personal, impertinent, slanderous or profane remarks to any member of the Commission, staff or general public during any regular, special or committee meeting of the Commission. Any Commission member who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any Commission meeting shall be immediately ruled out of order by the Chairman. If the offending Commission member continues, the Chairman or a majority of the Commission, may adjourn the meeting and name the time and place where a new meeting shall be called, or have security remove the offending Commission member.

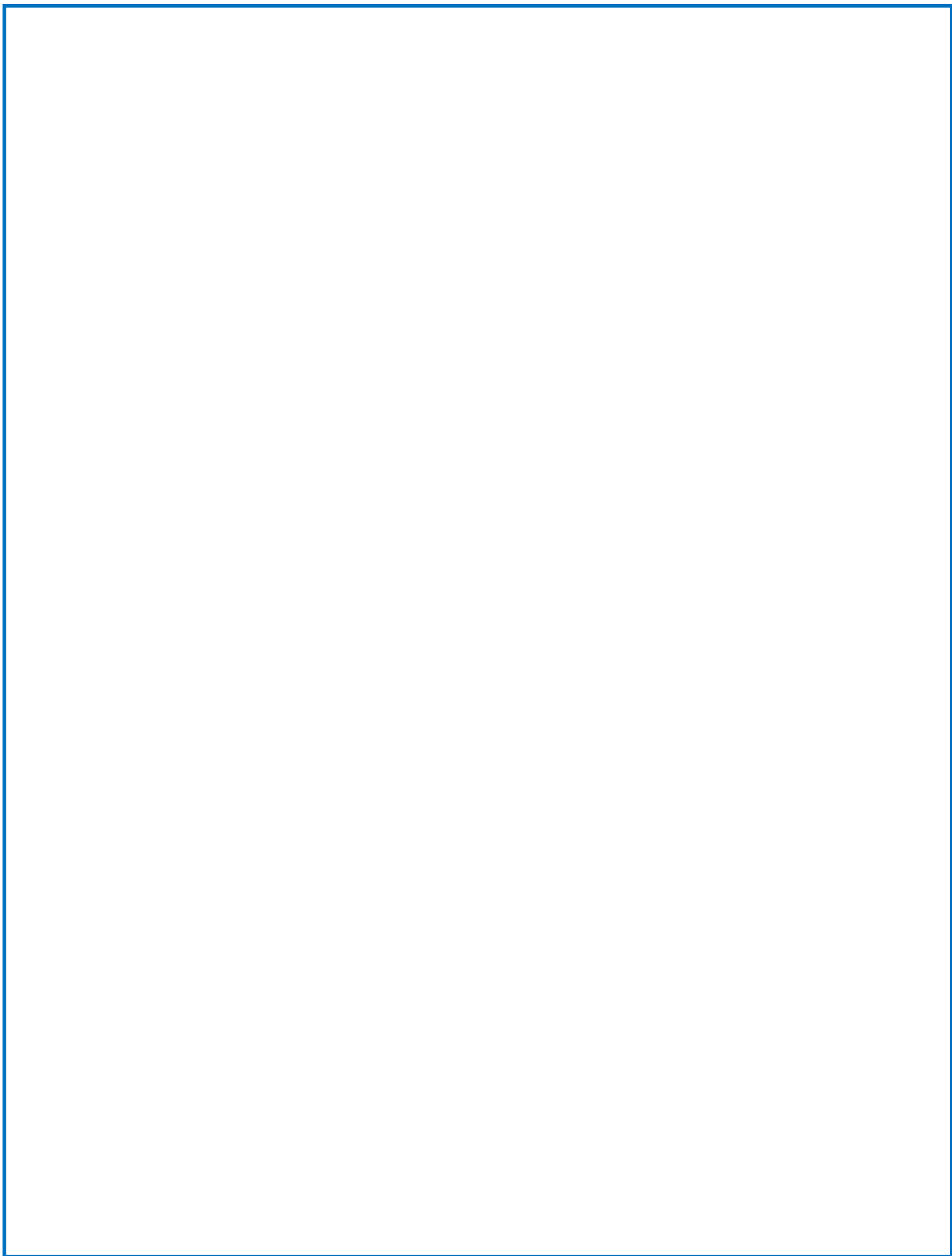
RULE 35. All persons in attendance including authorized members of the press at any Commission, Board, or Agency meetings shall be restricted to the audience section of the Commission Chambers, except for authorized Louisiana Ports and Waterways Investment Commission/Administrative personnel. Legislative and Executive personnel shall be responsible for enforcement.

RULE 36. Each person who attends a Commission meeting or addresses the Commission shall not make personal, impertinent, slanderous or profane remarks to any member of the Commission, staff or the general public. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any Commission meeting shall be immediately ruled out of order by the Chairman. If the offending person or persons continue, the Chairman or a majority of the Commission may have the person or persons removed by security for the remainder of the meeting.

RULE 37. The Commission authorizes the Commission Secretary and Commission Staff to handle all incoming mail and emails to the Commission Office as follows: All incoming mail and emails are opened and copied as per the applicable public records law. If the envelope is marked Personal or Confidential this mail will be forwarded to the Commission member unopened. It will then become the responsibility of the Commission member to make those documents readily available as per the applicable public records law.

PUBLIC HEARING PARTICIPATION

Persons wishing to speak in favor of or in opposition to motions and/or resolutions scheduled for public hearing shall be allowed three (3) minutes except with two-thirds (2/3) consent of the Commission, an additional three (3) minutes may be granted to either individuals or groups. Before commencement of the meeting, any persons wishing to speak shall submit a public comment card to the Chairman or Vice Chairman prior to the start of the meeting, otherwise they shall not be entitled to speak. Such public comment cards shall be made available prior to the commencement of any meeting.





Louisiana Ports and Waterways Investment Commission Rules

LOUISIANA PORTS AND WATERWAYS INVESTMENT COMMISSION RULES

RULE 1. Louisiana Port and Waterways Investment Commission shall hold Regular Meetings in accordance with Act No. 755, Louisiana Revised Statute 34:5221 through 5224, hereafter collectively referred to as the “Act”, and the By-Laws of the Commission, in the Louisiana Capitol Building, 900 North Third Street, Baton Rouge, Louisiana, which meetings shall commence at 2:00 o’clock p.m., on the second Thursday of each month. Regular meetings shall adjourn no later than 4:00 o’clock pm and any pending business shall be immediately resumed at the next regular meeting of the Louisiana Port and Waterways Investment Commission. The Chairman may change the date of the regular meeting within 30 days previous or prior to the regular meeting date upon his discretion given at least a 7-day public notice. The Chairman may also change the regular meeting date upon request to do so in writing from at least two-thirds (2/3) of the Commission membership, and the Chairman in consultation with the Vice-Chairman shall choose a new date. The Chairman shall establish an annual meeting schedule in December of each year for the following year. Any regular meeting may be held, rescheduled, not scheduled or cancelled as per the Commission Rules (hereafter referred to as the “Rules”) or By-Laws.

EXCEPTION: Two-thirds (2/3) of the members may vote to extend a regular meeting one (1) hour.

RULE 2. Special meetings of the Commission shall be held at the call of the Chairman on no less than twenty-four (24) hours’ effective written notice to the members, and such meetings shall also be held on the written request of two-thirds (2/3) of all members of the Commission. The notice of special meetings shall contain a statement of the specific item or items of business to be transacted and no other business shall be transacted at the meeting. Only those matters that shall be considered which have been included in the notice, unless that number of members as

outlined in Article VI hereinafter are present and agree to take up other matters. The Chairman shall cause notice of the time and place of special meetings and agenda items to be emailed to each member of the Commission. Special meetings of the Commission may be convened without the required notice where such is waived in writing by all of the members of the Commission. All meetings shall be open to the public; however, the Louisiana Port and Waterways Investment Commission may go into Executive Session as provided by law.

RULE 3. The Chairman of the Commission shall be the presiding officer of the Commission. The Vice Chairman of the Commission shall preside in the absence of the Chairman. In the absence of both the Chairman and Vice Chairman, the Board Member appointed by the President of the Senate and in his absence the Board Member appointed by the Speaker of the House shall be the presiding officer.

RULE 4. The Chairman of the Commission shall vote on all questions except when filling vacancies on the Commission, which vacancies shall be filled as per the Act. If, however, there is a tie vote when filling these vacancies, the Chairman shall vote to break any tie. Votes on all matters shall be taken by roll call, and the names of the Commission member and how each voted shall be entered into the Official Minutes.

RULE 5. These Rules shall be subject to the By-Laws and if there is any conflict between the By-Laws and these Rules, the By-Laws shall control.

RULE 6. The Official Minutes shall record all the transactions of the Commission, however, it is not to be considered a verbatim transcript of Commission Meetings. In all cases where a resolution or motion is entered in the Official Minutes, the name of the member moving the same shall be entered also.

RULE 7. A quorum of the Louisiana Port and Waterways Investment Commission for the transaction of business shall consist of at least two-thirds (2/3) of the Commission. When a quorum is present, the Commission shall proceed to the business before it, which shall be conducted in the following order:

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2. The approval or correction and approval of the Official Minutes;
3. Special Business;
4. Reports of working groups, subcommittees, special committees and task force;
5. Special Business to be considered by Commission and Governor;
6. Motions and Resolutions;
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8. Persons to Address the Commission; and
9. Adjournment.

RULE 8. The Chairman shall preserve decorum and order, may speak to points of order in preference to other members, and shall decide all questions of order. To preserve decorum and order, the Chairman shall prohibit the discussion of matters which are repetitious, redundant, not germane or completed.

RULE 9. The Chairman may, at any time during debate or otherwise, declare a recess for not more than ten minutes.

RULE 10. Other than for the purpose of asking a question or when required to answer questions, no members shall speak more than twice on the same question and for no longer than three minutes, except by two-thirds (2/3) consent of the Commission, and then not until every other member desiring to speak shall have had an opportunity to do so.

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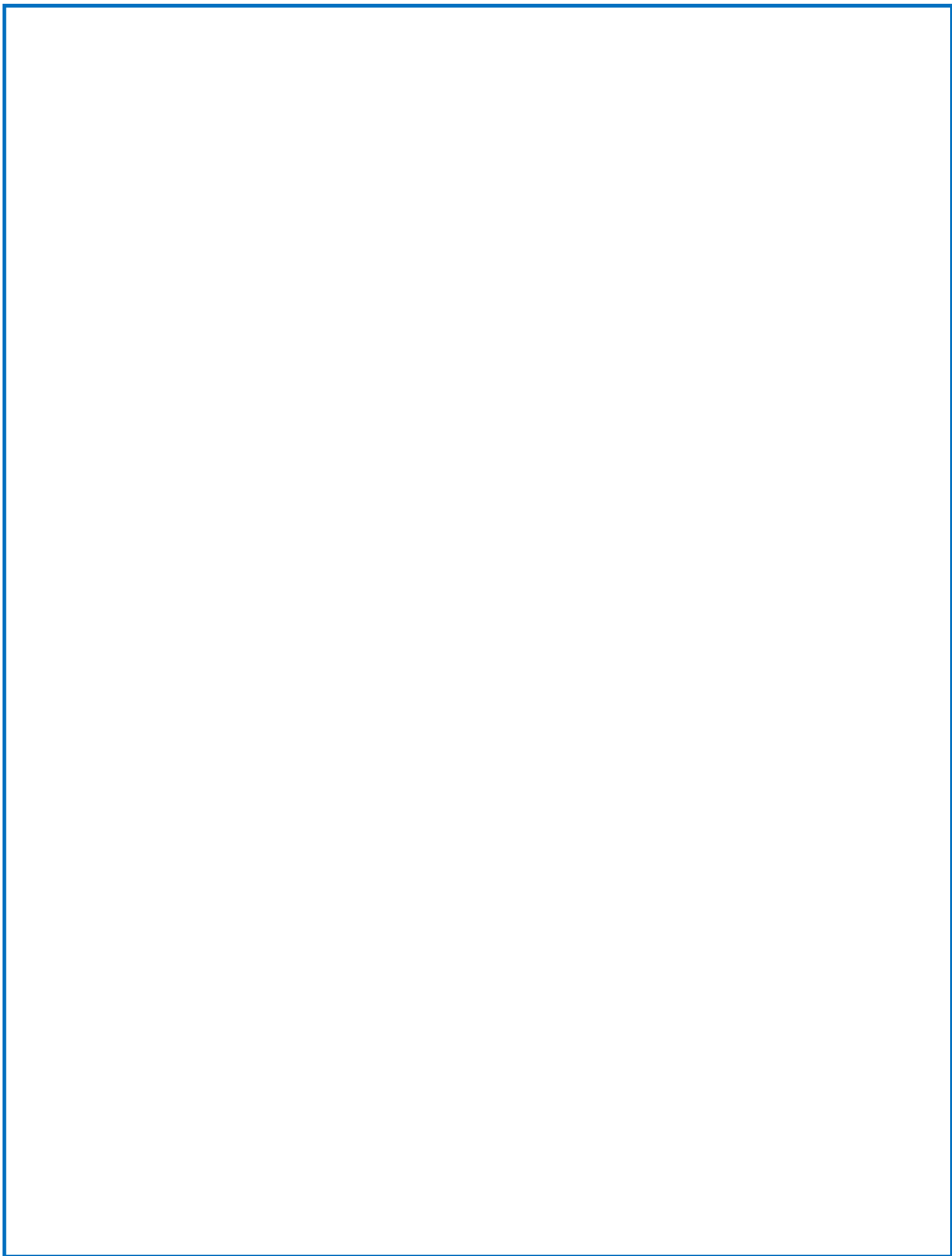
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RULE 20. Every member who shall be present when a question is stated from the Chairman shall vote thereon, unless excused by two-thirds (2/3) vote of the Commission, or unless

they ask to be recused because of an ethical or personal economic interest in the matter, in which case they shall not vote. Any Commission member may suggest that another Commission member should be recused because of an ethical or personal economic interest in the matter, and the Commission may debate the matter. If said member does not recuse himself upon a vote by all members of the Commission that recusal shall be made, the Governor shall make the final determination as to recusal based on the evidence placed before him. Any vote on any motion or order shall be suspended until such decision of recusal is made by the Governor.

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RULE 22. The result of all votes shall be announced by the Chairman and no vote shall be changed after the Chairman has announced the vote.

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Privileged Motions:

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| 1. | Fix the time to which to adjourn | A | R |
| 2. | Adjourn (without qualification) | | |
| 3. | Recess (Immediate, short) | A | |
| 4. | Question of Privilege (noisy, hot) | | |

5. Call for the Orders of the Day

Subsidiary Motions:

6.	Lay on the Table (temporary in an emergency)			
7.	Previous question (close debate)			R
8.	Limit or extend limits or debate		A	R
9.	Postpone or Postpone to a certain time	D	A	R
10.	Commit or Refer	D	A	R
11.	Amend	D	A	R
12.	Postpone Indefinitely (to kill)	D		R
13.	MAIN MOTION (May only be made when NO motion is pending)	D	A	R

D/Debatable; A/Amendable; R/May be reconsidered

RULE 25. The privileged motion to adjourn shall be in order when not qualified in any way, except when members are voting or when the previous question has been adopted.

RULE 26. A motion to lay on the table is not debatable and it takes to the table all its adhering motions. A motion to take from the table shall require an affirmative vote of at least two-thirds (2/3) of the members of the Commission or upon decision by the Chairman.

RULE 27. When consideration of a motion or other proposition is postponed indefinitely, it shall not be again taken up at the same meeting, except upon decision by the Chairman for good cause. A motion to postpone indefinitely shall not open the main question to debate.

RULE 28. There shall be only two degrees of amendment. The primary amendment shall be germane to the main motion, and the secondary shall be germane to the primary amendment. On an amendment to “Strike out and insert,” the paragraph to be amended shall first be read as it

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RULE 31. Any communication which is pertinent to a pending motion or resolution may be attached by the Secretary to that motion or resolution and may be read before voting thereon.

RULE 32. The necessary copies of every proposed motion or resolution shall be furnished to the Secretary of the Commission by 4:00 o'clock p.m. on the sixth business day before the date of a Commission Meeting except that Committee Reports and/or Committee recommendations shall have a deadline of 12:00 o'clock noon on the fourth business day before the date of a Commission Meeting.

RULE 33. If any Strategic Plan and Investment Program required under the Act that is presented to the Governor is not accepted and returned to the Commission, the Chairman shall advise the Commission of the concerns or objections of the Governor and the Commission shall proceed to consider revising the Master Plan to address the concerns or objections of the Governor as set forth in the Act.

RULE 34. No Commission member shall make personal, impertinent, slanderous or profane remarks to any member of the Commission, staff or general public during any regular, special or committee meeting of the Commission. Any Commission member who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any Commission meeting shall be immediately ruled out of order by the Chairman. If the offending Commission member continues, the Chairman or a majority of the Commission, may adjourn the meeting and name the time and place where a new meeting shall be called, or have security remove the offending Commission member.

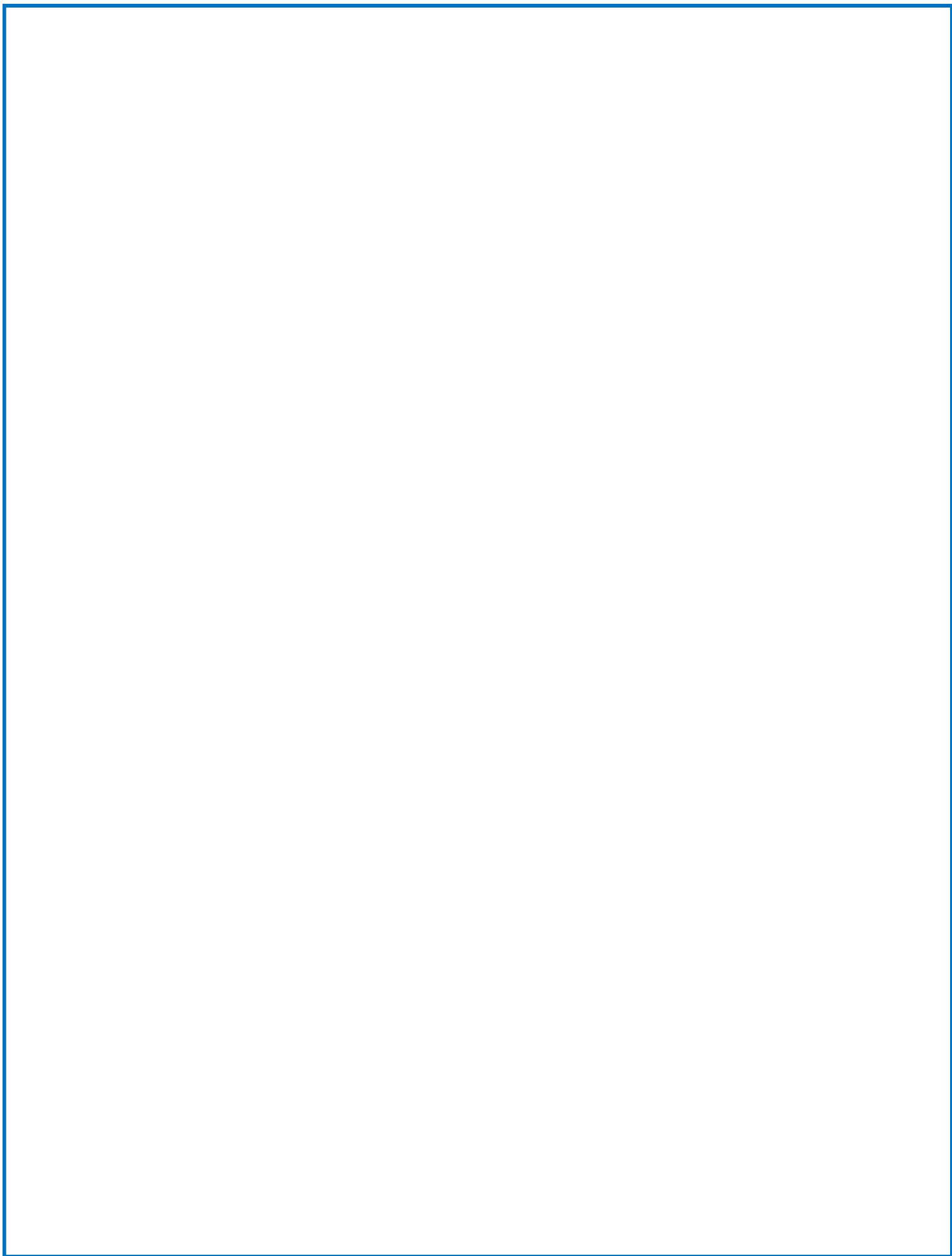
RULE 35. All persons in attendance including authorized members of the press at any Commission, Board, or Agency meetings shall be restricted to the audience section of the Commission Chambers, except for authorized Louisiana Ports and Waterways Investment Commission/Administrative personnel. Legislative and Executive personnel shall be responsible for enforcement.

RULE 36. Each person who attends a Commission meeting or addresses the Commission shall not make personal, impertinent, slanderous or profane remarks to any member of the Commission, staff or the general public. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any Commission meeting shall be immediately ruled out of order by the Chairman. If the offending person or persons continue, the Chairman or a majority of the Commission may have the person or persons removed by security for the remainder of the meeting.

RULE 37. The Commission authorizes the Commission Secretary and Commission Staff to handle all incoming mail and emails to the Commission Office as follows: All incoming mail and emails are opened and copied as per the applicable public records law. If the envelope is marked Personal or Confidential this mail will be forwarded to the Commission member unopened. It will then become the responsibility of the Commission member to make those documents readily available as per the applicable public records law.

PUBLIC HEARING PARTICIPATION

Persons wishing to speak in favor of or in opposition to motions and/or resolutions scheduled for public hearing shall be allowed three (3) minutes except with two-thirds (2/3) consent of the Commission, an additional three (3) minutes may be granted to either individuals or groups. Before commencement of the meeting, any persons wishing to speak shall submit a public comment card to the Chairman or Vice Chairman prior to the start of the meeting, otherwise they shall not be entitled to speak. Such public comment cards shall be made available prior to the commencement of any meeting.





Louisiana Ports and Waterways Investment Commission Rules

LOUISIANA PORTS AND WATERWAYS INVESTMENT COMMISSION RULES

RULE 1. Louisiana Port and Waterways Investment Commission shall hold Regular Meetings in accordance with Act No. 755, Louisiana Revised Statute 34:5221 through 5224, hereafter collectively referred to as the “Act”, and the By-Laws of the Commission, in the Louisiana Capitol Building, 900 North Third Street, Baton Rouge, Louisiana, which meetings shall commence at 2:00 o’clock p.m., on the second Thursday of each month. Regular meetings shall adjourn no later than 4:00 o’clock pm and any pending business shall be immediately resumed at the next regular meeting of the Louisiana Port and Waterways Investment Commission. The Chairman may change the date of the regular meeting within 30 days previous or prior to the regular meeting date upon his discretion given at least a 7-day public notice. The Chairman may also change the regular meeting date upon request to do so in writing from at least two-thirds (2/3) of the Commission membership, and the Chairman in consultation with the Vice-Chairman shall choose a new date. The Chairman shall establish an annual meeting schedule in December of each year for the following year. Any regular meeting may be held, rescheduled, not scheduled or cancelled as per the Commission Rules (hereafter referred to as the “Rules”) or By-Laws.

EXCEPTION: Two-thirds (2/3) of the members may vote to extend a regular meeting one (1) hour.

RULE 2. Special meetings of the Commission shall be held at the call of the Chairman on no less than twenty-four (24) hours’ effective written notice to the members, and such meetings shall also be held on the written request of two-thirds (2/3) of all members of the Commission. The notice of special meetings shall contain a statement of the specific item or items of business to be transacted and no other business shall be transacted at the meeting. Only those matters that shall be considered which have been included in the notice, unless that number of members as

outlined in Article VI hereinafter are present and agree to take up other matters. The Chairman shall cause notice of the time and place of special meetings and agenda items to be emailed to each member of the Commission. Special meetings of the Commission may be convened without the required notice where such is waived in writing by all of the members of the Commission. All meetings shall be open to the public; however, the Louisiana Port and Waterways Investment Commission may go into Executive Session as provided by law.

RULE 3. The Chairman of the Commission shall be the presiding officer of the Commission. The Vice Chairman of the Commission shall preside in the absence of the Chairman. In the absence of both the Chairman and Vice Chairman, the Board Member appointed by the President of the Senate and in his absence the Board Member appointed by the Speaker of the House shall be the presiding officer.

RULE 4. The Chairman of the Commission shall vote on all questions except when filling vacancies on the Commission, which vacancies shall be filled as per the Act. If, however, there is a tie vote when filling these vacancies, the Chairman shall vote to break any tie. Votes on all matters shall be taken by roll call, and the names of the Commission member and how each voted shall be entered into the Official Minutes.

RULE 5. These Rules shall be subject to the By-Laws and if there is any conflict between the By-Laws and these Rules, the By-Laws shall control.

RULE 6. The Official Minutes shall record all the transactions of the Commission, however, it is not to be considered a verbatim transcript of Commission Meetings. In all cases where a resolution or motion is entered in the Official Minutes, the name of the member moving the same shall be entered also.

RULE 7. A quorum of the Louisiana Port and Waterways Investment Commission for the transaction of business shall consist of at least two-thirds (2/3) of the Commission. When a quorum is present, the Commission shall proceed to the business before it, which shall be conducted in the following order:

1. Chairman's Call, Roll Call, Prayer, Pledge of Allegiance;
2. The approval or correction and approval of the Official Minutes;
3. Special Business;
4. Reports of working groups, subcommittees, special committees and task force;
5. Special Business to be considered by Commission and Governor;
6. Motions and Resolutions;
7. Meetings, Announcements, Notices, Etc.;
8. Persons to Address the Commission; and
9. Adjournment.

RULE 8. The Chairman shall preserve decorum and order, may speak to points of order in preference to other members, and shall decide all questions of order. To preserve decorum and order, the Chairman shall prohibit the discussion of matters which are repetitious, redundant, not germane or completed.

RULE 9. The Chairman may, at any time during debate or otherwise, declare a recess for not more than ten minutes.

RULE 10. Other than for the purpose of asking a question or when required to answer questions, no members shall speak more than twice on the same question and for no longer than three minutes, except by two-thirds (2/3) consent of the Commission, and then not until every other member desiring to speak shall have had an opportunity to do so.

RULE 11. No motion or resolution of a subject different from that under consideration shall be admitted under guise of amendment.

RULE 12. While the Chairman is putting the question, no member shall leave their seat until the vote is completed. The Chairman shall order the vote by roll call or show of hands, at the Chairman's option.

RULE 13. No member may speak until recognized by the Chairman. The Chairman shall recognize members by order as recorded by the Chairman's disagree or scrutiny and shall name the member to speak in the order in which the requests are received. Each member shall confine themselves to the question under debate, avoid personalities, and refrain from impugning the motives of any other member's argument or vote. While a member is speaking, no member shall hold any private discourse. The Chairman should be addressed during all meetings as "Mr. Chairman" or "Madame Chairman", as is gender appropriate.

RULE 14. No motion shall be put or debated in the Commission or in a committee unless it is seconded. When a motion is seconded, it shall be stated by the Chairman.

RULE 15. Two or more members request the floor at the same time, the Chairman in his sole discretion shall name the member who is to speak first.

RULE 16. The Rules shall supplement the By-Laws of the Commission, and the By-Laws shall govern in the event of any conflict between the Rules and the By-Laws. For all other matters that are not governed or addressed by the By-Laws, these Rules and law, the current edition of Robert's Rules of Order Newly Revised shall govern the parliamentary procedures of the

Commission in all cases to which they are applicable and in which they are not inconsistent with the Rules for this Commission, the By-Laws or law.

RULE 17. These Rules that have been adopted by this Commission may be temporarily suspended for a meeting, except as herein provided, by a vote of all Commission members present at that meeting. The Rules may be repealed, altered, or amended by concurrence of a majority of all Commission members, but motion for this purpose must be in writing and with detailed explanation of the reason for repeal, alteration or amendment, and lie over for at least one week after introduction before final passage.

RULE 18. The right of a member to address the Commission on a question of personal privilege shall be limited to cases in which his integrity, character, or motives are assailed, questioned or impugned, and such right shall be recognized by the Chairman. The right of a member to address the Commission on a question of personal privilege as herein defined shall not be limited by Rule 10.

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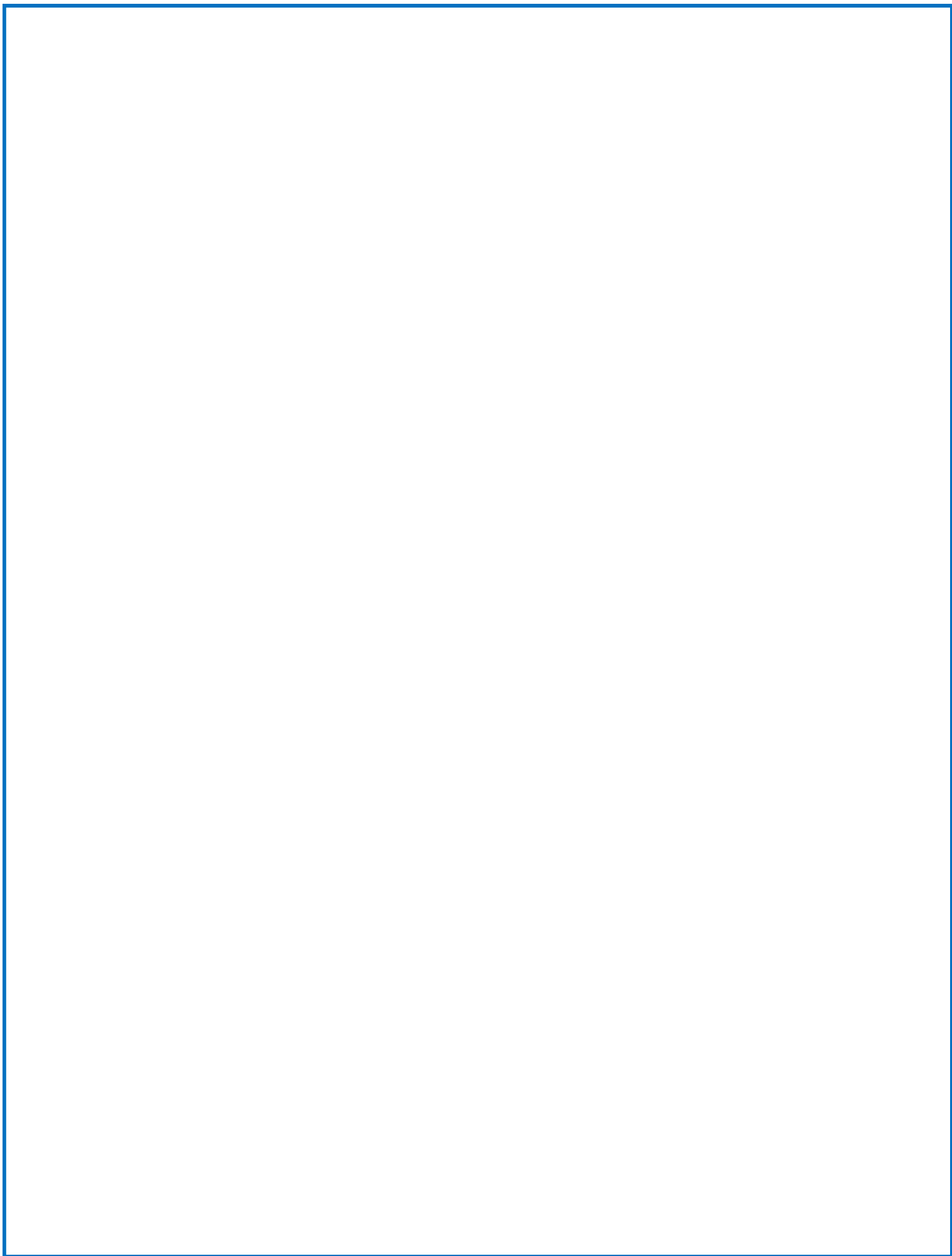
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13.	MAIN MOTION (May only be made when NO motion is pending)	D	A	R

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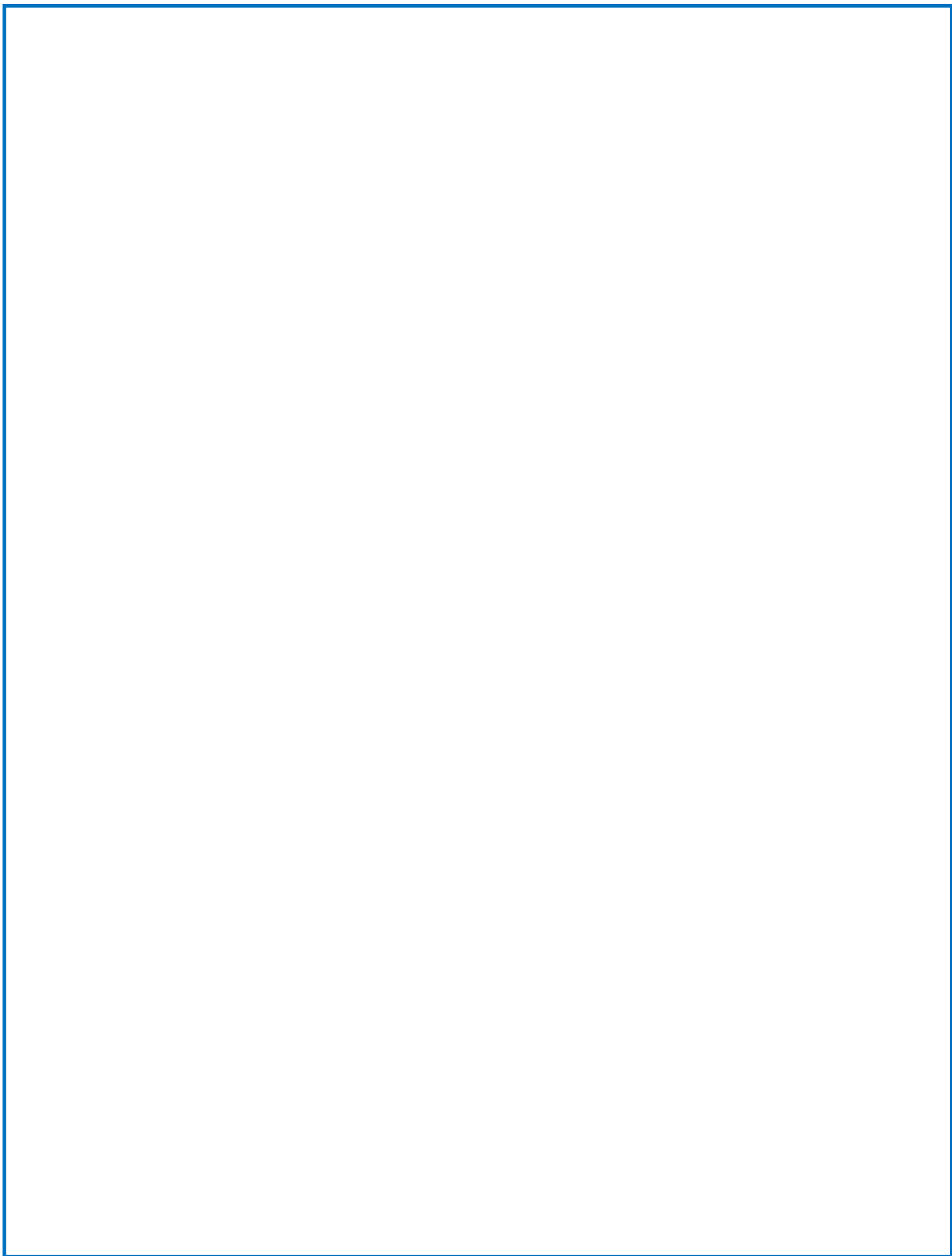
RULE 35. All persons in attendance including authorized members of the press at any Commission, Board, or Agency meetings shall be restricted to the audience section of the Commission Chambers, except for authorized Louisiana Ports and Waterways Investment Commission/Administrative personnel. Legislative and Executive personnel shall be responsible for enforcement.

RULE 36. Each person who attends a Commission meeting or addresses the Commission shall not make personal, impertinent, slanderous or profane remarks to any member of the Commission, staff or the general public. Any person who makes such remarks, or who utters loud, threatening, personal or abusive language, or engages in any other disorderly conduct which disrupts, disturbs or otherwise impedes the orderly conduct of any Commission meeting shall be immediately ruled out of order by the Chairman. If the offending person or persons continue, the Chairman or a majority of the Commission may have the person or persons removed by security for the remainder of the meeting.

RULE 37. The Commission authorizes the Commission Secretary and Commission Staff to handle all incoming mail and emails to the Commission Office as follows: All incoming mail and emails are opened and copied as per the applicable public records law. If the envelope is marked Personal or Confidential this mail will be forwarded to the Commission member unopened. It will then become the responsibility of the Commission member to make those documents readily available as per the applicable public records law.

PUBLIC HEARING PARTICIPATION

Persons wishing to speak in favor of or in opposition to motions and/or resolutions scheduled for public hearing shall be allowed three (3) minutes except with two-thirds (2/3) consent of the Commission, an additional three (3) minutes may be granted to either individuals or groups. Before commencement of the meeting, any persons wishing to speak shall submit a public comment card to the Chairman or Vice Chairman prior to the start of the meeting, otherwise they shall not be entitled to speak. Such public comment cards shall be made available prior to the commencement of any meeting.





Louisiana Ports and Waterways Investment Commission Rules

LOUISIANA PORTS AND WATERWAYS INVESTMENT COMMISSION RULES

RULE 1. Louisiana Port and Waterways Investment Commission shall hold Regular Meetings in accordance with Act No. 755, Louisiana Revised Statute 34:5221 through 5224, hereafter collectively referred to as the “Act”, and the By-Laws of the Commission, in the Louisiana Capitol Building, 900 North Third Street, Baton Rouge, Louisiana, which meetings shall commence at 2:00 o’clock p.m., on the second Thursday of each month. Regular meetings shall adjourn no later than 4:00 o’clock pm and any pending business shall be immediately resumed at the next regular meeting of the Louisiana Port and Waterways Investment Commission. The Chairman may change the date of the regular meeting within 30 days previous or prior to the regular meeting date upon his discretion given at least a 7-day public notice. The Chairman may also change the regular meeting date upon request to do so in writing from at least two-thirds (2/3) of the Commission membership, and the Chairman in consultation with the Vice-Chairman shall choose a new date. The Chairman shall establish an annual meeting schedule in December of each year for the following year. Any regular meeting may be held, rescheduled, not scheduled or cancelled as per the Commission Rules (hereafter referred to as the “Rules”) or By-Laws.

EXCEPTION: Two-thirds (2/3) of the members may vote to extend a regular meeting one (1) hour.

RULE 2. Special meetings of the Commission shall be held at the call of the Chairman on no less than twenty-four (24) hours’ effective written notice to the members, and such meetings shall also be held on the written request of two-thirds (2/3) of all members of the Commission. The notice of special meetings shall contain a statement of the specific item or items of business to be transacted and no other business shall be transacted at the meeting. Only those matters that shall be considered which have been included in the notice, unless that number of members as

outlined in Article VI hereinafter are present and agree to take up other matters. The Chairman shall cause notice of the time and place of special meetings and agenda items to be emailed to each member of the Commission. Special meetings of the Commission may be convened without the required notice where such is waived in writing by all of the members of the Commission. All meetings shall be open to the public; however, the Louisiana Port and Waterways Investment Commission may go into Executive Session as provided by law.

RULE 3. The Chairman of the Commission shall be the presiding officer of the Commission. The Vice Chairman of the Commission shall preside in the absence of the Chairman. In the absence of both the Chairman and Vice Chairman, the Board Member appointed by the President of the Senate and in his absence the Board Member appointed by the Speaker of the House shall be the presiding officer.

RULE 4. The Chairman of the Commission shall vote on all questions except when filling vacancies on the Commission, which vacancies shall be filled as per the Act. If, however, there is a tie vote when filling these vacancies, the Chairman shall vote to break any tie. Votes on all matters shall be taken by roll call, and the names of the Commission member and how each voted shall be entered into the Official Minutes.

RULE 5. These Rules shall be subject to the By-Laws and if there is any conflict between the By-Laws and these Rules, the By-Laws shall control.

RULE 6. The Official Minutes shall record all the transactions of the Commission, however, it is not to be considered a verbatim transcript of Commission Meetings. In all cases where a resolution or motion is entered in the Official Minutes, the name of the member moving the same shall be entered also.

RULE 7. A quorum of the Louisiana Port and Waterways Investment Commission for the transaction of business shall consist of at least two-thirds (2/3) of the Commission. When a quorum is present, the Commission shall proceed to the business before it, which shall be conducted in the following order:

1. Chairman's Call, Roll Call, Prayer, Pledge of Allegiance;
2. The approval or correction and approval of the Official Minutes;
3. Special Business;
4. Reports of working groups, subcommittees, special committees and task force;
5. Special Business to be considered by Commission and Governor;
6. Motions and Resolutions;
7. Meetings, Announcements, Notices, Etc.;
8. Persons to Address the Commission; and
9. Adjournment.

RULE 8. The Chairman shall preserve decorum and order, may speak to points of order in preference to other members, and shall decide all questions of order. To preserve decorum and order, the Chairman shall prohibit the discussion of matters which are repetitious, redundant, not germane or completed.

RULE 9. The Chairman may, at any time during debate or otherwise, declare a recess for not more than ten minutes.

RULE 10. Other than for the purpose of asking a question or when required to answer questions, no members shall speak more than twice on the same question and for no longer than three minutes, except by two-thirds (2/3) consent of the Commission, and then not until every other member desiring to speak shall have had an opportunity to do so.

RULE 11. No motion or resolution of a subject different from that under consideration shall be admitted under guise of amendment.

RULE 12. While the Chairman is putting the question, no member shall leave their seat until the vote is completed. The Chairman shall order the vote by roll call or show of hands, at the Chairman's option.

RULE 13. No member may speak until recognized by the Chairman. The Chairman shall recognize members by order as recorded by the Chairman's disagree or scrutiny and shall name the member to speak in the order in which the requests are received. Each member shall confine themselves to the question under debate, avoid personalities, and refrain from impugning the motives of any other member's argument or vote. While a member is speaking, no member shall hold any private discourse. The Chairman should be addressed during all meetings as "Mr. Chairman" or "Madame Chairman", as is gender appropriate.

RULE 14. No motion shall be put or debated in the Commission or in a committee unless it is seconded. When a motion is seconded, it shall be stated by the Chairman.

RULE 15. Two or more members request the floor at the same time, the Chairman in his sole discretion shall name the member who is to speak first.

RULE 16. The Rules shall supplement the By-Laws of the Commission, and the By-Laws shall govern in the event of any conflict between the Rules and the By-Laws. For all other matters that are not governed or addressed by the By-Laws, these Rules and law, the current edition of Robert's Rules of Order Newly Revised shall govern the parliamentary procedures of the

Commission in all cases to which they are applicable and in which they are not inconsistent with the Rules for this Commission, the By-Laws or law.

RULE 17. These Rules that have been adopted by this Commission may be temporarily suspended for a meeting, except as herein provided, by a vote of all Commission members present at that meeting. The Rules may be repealed, altered, or amended by concurrence of a majority of all Commission members, but motion for this purpose must be in writing and with detailed explanation of the reason for repeal, alteration or amendment, and lie over for at least one week after introduction before final passage.

RULE 18. The right of a member to address the Commission on a question of personal privilege shall be limited to cases in which his integrity, character, or motives are assailed, questioned or impugned, and such right shall be recognized by the Chairman. The right of a member to address the Commission on a question of personal privilege as herein defined shall not be limited by Rule 10.

RULE 19. A motion or resolution may be introduced by any Commission member or by the Governor at any regular or special meeting of the Commission. Upon introduction of any motion or resolution, the Chairman shall cause the distribution of at least one (1) copy to each of the Commission members. After the motion or resolution has been introduced and unless it is rejected at the same meeting by the affirmative vote of not less than two-thirds (2/3) of the Commission members, the Commission shall cause the motion or resolution, or a summary thereof, to be published on the official website of the Commission.

RULE 20. Every member who shall be present when a question is stated from the Chairman shall vote thereon, unless excused by two-thirds (2/3) vote of the Commission, or unless

they ask to be recused because of an ethical or personal economic interest in the matter, in which case they shall not vote. Any Commission member may suggest that another Commission member should be recused because of an ethical or personal economic interest in the matter, and the Commission may debate the matter. If said member does not recuse himself upon a vote by all members of the Commission that recusal shall be made, the Governor shall make the final determination as to recusal based on the evidence placed before him. Any vote on any motion or order shall be suspended until such decision of recusal is made by the Governor.

RULE 21. Votes on all matters shall be taken by roll call and entered in the Official Minutes. When the Chairman has called for the taking of a vote, all debate on the question shall be deemed concluded and during the voting, no member shall be permitted to explain their vote.

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RULE 23. Subject to Rules 21 and 22, any matter before the Commission may be considered at any time, the Order of Business notwithstanding, provided at least two-thirds (2/3) of the Commission members vote in the affirmative.

RULE 24. When a question is under debate, the following motions or resolutions shall be in order and shall have precedence over each other in order, as listed:

Privileged Motions:

- | | | | |
|----|------------------------------------|---|---|
| 1. | Fix the time to which to adjourn | A | R |
| 2. | Adjourn (without qualification) | | |
| 3. | Recess (Immediate, short) | A | |
| 4. | Question of Privilege (noisy, hot) | | |

5. Call for the Orders of the Day

Subsidiary Motions:

6.	Lay on the Table (temporary in an emergency)			
7.	Previous question (close debate)			R
8.	Limit or extend limits or debate		A	R
9.	Postpone or Postpone to a certain time	D	A	R
10.	Commit or Refer	D	A	R
11.	Amend	D	A	R
12.	Postpone Indefinitely (to kill)	D		R
13.	MAIN MOTION (May only be made when NO motion is pending)	D	A	R

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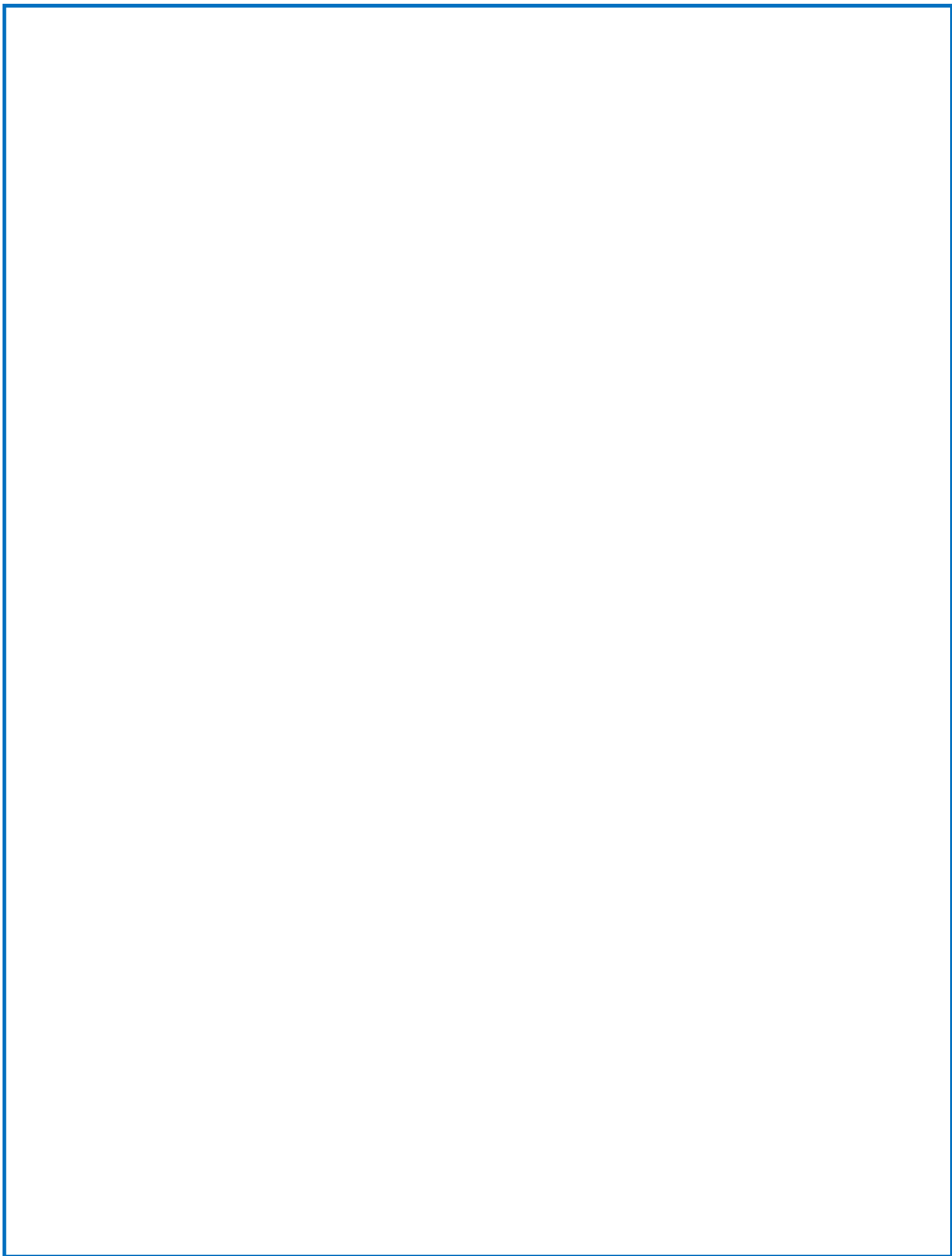
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5. Call for the Orders of the Day

Subsidiary Motions:

6.	Lay on the Table (temporary in an emergency)			
7.	Previous question (close debate)			R
8.	Limit or extend limits or debate		A	R
9.	Postpone or Postpone to a certain time	D	A	R
10.	Commit or Refer	D	A	R
11.	Amend	D	A	R
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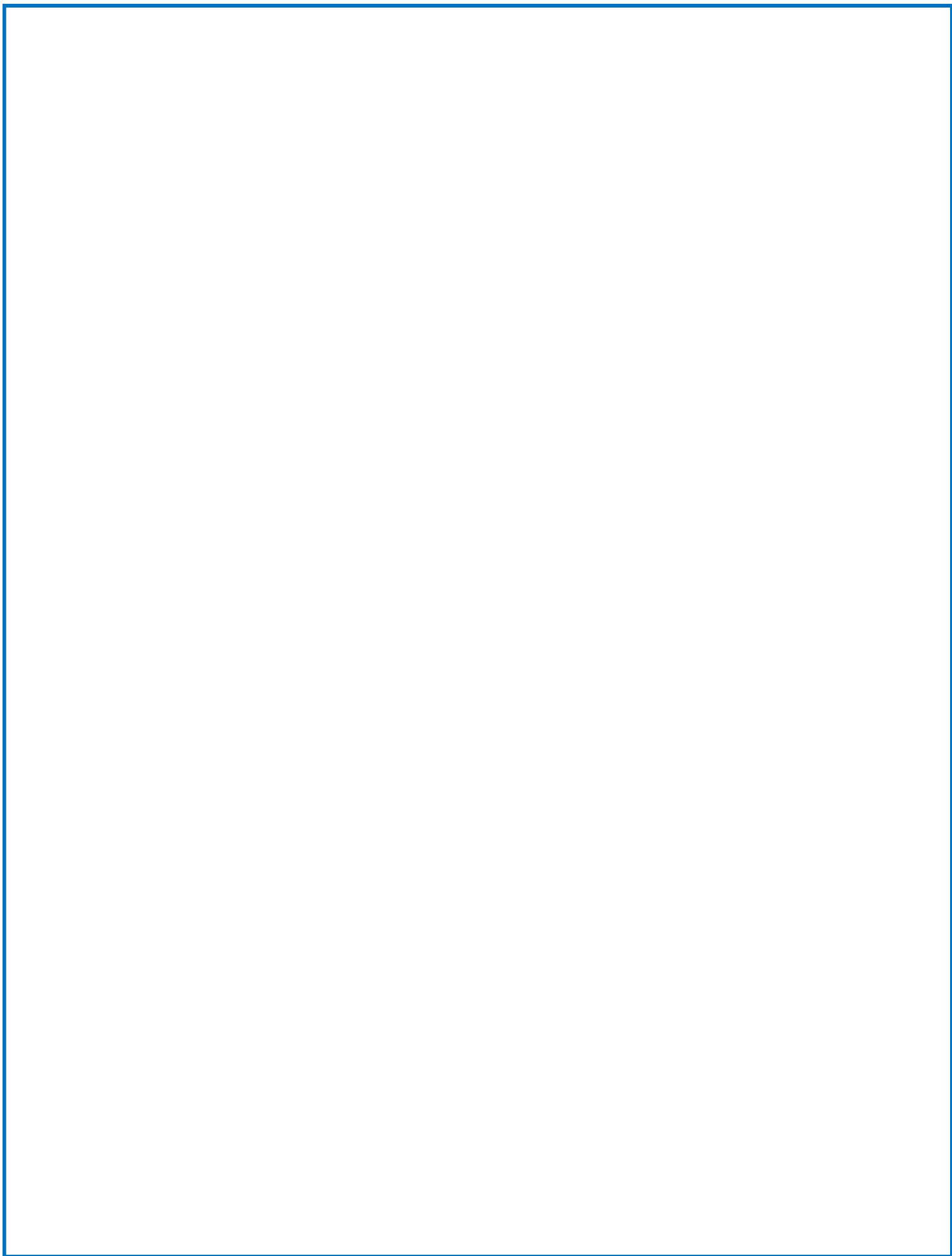
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PUBLIC HEARING PARTICIPATION

Persons wishing to speak in favor of or in opposition to motions and/or resolutions scheduled for public hearing shall be allowed three (3) minutes except with two-thirds (2/3) consent of the Commission, an additional three (3) minutes may be granted to either individuals or groups. Before commencement of the meeting, any persons wishing to speak shall submit a public comment card to the Chairman or Vice Chairman prior to the start of the meeting, otherwise they shall not be entitled to speak. Such public comment cards shall be made available prior to the commencement of any meeting.





Louisiana Ports and Waterways Investment Commission Rules

LOUISIANA PORTS AND WATERWAYS INVESTMENT COMMISSION RULES

RULE 1. Louisiana Port and Waterways Investment Commission shall hold Regular Meetings in accordance with Act No. 755, Louisiana Revised Statute 34:5221 through 5224, hereafter collectively referred to as the “Act”, and the By-Laws of the Commission, in the Louisiana Capitol Building, 900 North Third Street, Baton Rouge, Louisiana, which meetings shall commence at 2:00 o’clock p.m., on the second Thursday of each month. Regular meetings shall adjourn no later than 4:00 o’clock pm and any pending business shall be immediately resumed at the next regular meeting of the Louisiana Port and Waterways Investment Commission. The Chairman may change the date of the regular meeting within 30 days previous or prior to the regular meeting date upon his discretion given at least a 7-day public notice. The Chairman may also change the regular meeting date upon request to do so in writing from at least two-thirds (2/3) of the Commission membership, and the Chairman in consultation with the Vice-Chairman shall choose a new date. The Chairman shall establish an annual meeting schedule in December of each year for the following year. Any regular meeting may be held, rescheduled, not scheduled or cancelled as per the Commission Rules (hereafter referred to as the “Rules”) or By-Laws.

EXCEPTION: Two-thirds (2/3) of the members may vote to extend a regular meeting one (1) hour.

RULE 2. Special meetings of the Commission shall be held at the call of the Chairman on no less than twenty-four (24) hours’ effective written notice to the members, and such meetings shall also be held on the written request of two-thirds (2/3) of all members of the Commission. The notice of special meetings shall contain a statement of the specific item or items of business to be transacted and no other business shall be transacted at the meeting. Only those matters that shall be considered which have been included in the notice, unless that number of members as

outlined in Article VI hereinafter are present and agree to take up other matters. The Chairman shall cause notice of the time and place of special meetings and agenda items to be emailed to each member of the Commission. Special meetings of the Commission may be convened without the required notice where such is waived in writing by all of the members of the Commission. All meetings shall be open to the public; however, the Louisiana Port and Waterways Investment Commission may go into Executive Session as provided by law.

RULE 3. The Chairman of the Commission shall be the presiding officer of the Commission. The Vice Chairman of the Commission shall preside in the absence of the Chairman. In the absence of both the Chairman and Vice Chairman, the Board Member appointed by the President of the Senate and in his absence the Board Member appointed by the Speaker of the House shall be the presiding officer.

RULE 4. The Chairman of the Commission shall vote on all questions except when filling vacancies on the Commission, which vacancies shall be filled as per the Act. If, however, there is a tie vote when filling these vacancies, the Chairman shall vote to break any tie. Votes on all matters shall be taken by roll call, and the names of the Commission member and how each voted shall be entered into the Official Minutes.

RULE 5. These Rules shall be subject to the By-Laws and if there is any conflict between the By-Laws and these Rules, the By-Laws shall control.

RULE 6. The Official Minutes shall record all the transactions of the Commission, however, it is not to be considered a verbatim transcript of Commission Meetings. In all cases where a resolution or motion is entered in the Official Minutes, the name of the member moving the same shall be entered also.

RULE 7. A quorum of the Louisiana Port and Waterways Investment Commission for the transaction of business shall consist of at least two-thirds (2/3) of the Commission. When a quorum is present, the Commission shall proceed to the business before it, which shall be conducted in the following order:

1. Chairman's Call, Roll Call, Prayer, Pledge of Allegiance;
2. The approval or correction and approval of the Official Minutes;
3. Special Business;
4. Reports of working groups, subcommittees, special committees and task force;
5. Special Business to be considered by Commission and Governor;
6. Motions and Resolutions;
7. Meetings, Announcements, Notices, Etc.;
8. Persons to Address the Commission; and
9. Adjournment.

RULE 8. The Chairman shall preserve decorum and order, may speak to points of order in preference to other members, and shall decide all questions of order. To preserve decorum and order, the Chairman shall prohibit the discussion of matters which are repetitious, redundant, not germane or completed.

RULE 9. The Chairman may, at any time during debate or otherwise, declare a recess for not more than ten minutes.

RULE 10. Other than for the purpose of asking a question or when required to answer questions, no members shall speak more than twice on the same question and for no longer than three minutes, except by two-thirds (2/3) consent of the Commission, and then not until every other member desiring to speak shall have had an opportunity to do so.

RULE 11. No motion or resolution of a subject different from that under consideration shall be admitted under guise of amendment.

RULE 12. While the Chairman is putting the question, no member shall leave their seat until the vote is completed. The Chairman shall order the vote by roll call or show of hands, at the Chairman's option.

RULE 13. No member may speak until recognized by the Chairman. The Chairman shall recognize members by order as recorded by the Chairman's disagree or scrutiny and shall name the member to speak in the order in which the requests are received. Each member shall confine themselves to the question under debate, avoid personalities, and refrain from impugning the motives of any other member's argument or vote. While a member is speaking, no member shall hold any private discourse. The Chairman should be addressed during all meetings as "Mr. Chairman" or "Madame Chairman", as is gender appropriate.

RULE 14. No motion shall be put or debated in the Commission or in a committee unless it is seconded. When a motion is seconded, it shall be stated by the Chairman.

RULE 15. Two or more members request the floor at the same time, the Chairman in his sole discretion shall name the member who is to speak first.

RULE 16. The Rules shall supplement the By-Laws of the Commission, and the By-Laws shall govern in the event of any conflict between the Rules and the By-Laws. For all other matters that are not governed or addressed by the By-Laws, these Rules and law, the current edition of Robert's Rules of Order Newly Revised shall govern the parliamentary procedures of the

Commission in all cases to which they are applicable and in which they are not inconsistent with the Rules for this Commission, the By-Laws or law.

RULE 17. These Rules that have been adopted by this Commission may be temporarily suspended for a meeting, except as herein provided, by a vote of all Commission members present at that meeting. The Rules may be repealed, altered, or amended by concurrence of a majority of all Commission members, but motion for this purpose must be in writing and with detailed explanation of the reason for repeal, alteration or amendment, and lie over for at least one week after introduction before final passage.

RULE 18. The right of a member to address the Commission on a question of personal privilege shall be limited to cases in which his integrity, character, or motives are assailed, questioned or impugned, and such right shall be recognized by the Chairman. The right of a member to address the Commission on a question of personal privilege as herein defined shall not be limited by Rule 10.

RULE 19. A motion or resolution may be introduced by any Commission member or by the Governor at any regular or special meeting of the Commission. Upon introduction of any motion or resolution, the Chairman shall cause the distribution of at least one (1) copy to each of the Commission members. After the motion or resolution has been introduced and unless it is rejected at the same meeting by the affirmative vote of not less than two-thirds (2/3) of the Commission members, the Commission shall cause the motion or resolution, or a summary thereof, to be published on the official website of the Commission.

RULE 20. Every member who shall be present when a question is stated from the Chairman shall vote thereon, unless excused by two-thirds (2/3) vote of the Commission, or unless

they ask to be recused because of an ethical or personal economic interest in the matter, in which case they shall not vote. Any Commission member may suggest that another Commission member should be recused because of an ethical or personal economic interest in the matter, and the Commission may debate the matter. If said member does not recuse himself upon a vote by all members of the Commission that recusal shall be made, the Governor shall make the final determination as to recusal based on the evidence placed before him. Any vote on any motion or order shall be suspended until such decision of recusal is made by the Governor.

RULE 21. Votes on all matters shall be taken by roll call and entered in the Official Minutes. When the Chairman has called for the taking of a vote, all debate on the question shall be deemed concluded and during the voting, no member shall be permitted to explain their vote.

RULE 22. The result of all votes shall be announced by the Chairman and no vote shall be changed after the Chairman has announced the vote.

RULE 23. Subject to Rules 21 and 22, any matter before the Commission may be considered at any time, the Order of Business notwithstanding, provided at least two-thirds (2/3) of the Commission members vote in the affirmative.

RULE 24. When a question is under debate, the following motions or resolutions shall be in order and shall have precedence over each other in order, as listed:

Privileged Motions:

- | | | | |
|----|------------------------------------|---|---|
| 1. | Fix the time to which to adjourn | A | R |
| 2. | Adjourn (without qualification) | | |
| 3. | Recess (Immediate, short) | A | |
| 4. | Question of Privilege (noisy, hot) | | |

5. Call for the Orders of the Day

Subsidiary Motions:

6.	Lay on the Table (temporary in an emergency)			
7.	Previous question (close debate)			R
8.	Limit or extend limits or debate		A	R
9.	Postpone or Postpone to a certain time	D	A	R
10.	Commit or Refer	D	A	R
11.	Amend	D	A	R
12.	Postpone Indefinitely (to kill)	D		R
13.	MAIN MOTION (May only be made when NO motion is pending)	D	A	R

D/Debatable; A/Amendable; R/May be reconsidered

RULE 25. The privileged motion to adjourn shall be in order when not qualified in any way, except when members are voting or when the previous question has been adopted.

RULE 26. A motion to lay on the table is not debatable and it takes to the table all its adhering motions. A motion to take from the table shall require an affirmative vote of at least two-thirds (2/3) of the members of the Commission or upon decision by the Chairman.

RULE 27. When consideration of a motion or other proposition is postponed indefinitely, it shall not be again taken up at the same meeting, except upon decision by the Chairman for good cause. A motion to postpone indefinitely shall not open the main question to debate.

RULE 28. There shall be only two degrees of amendment. The primary amendment shall be germane to the main motion, and the secondary shall be germane to the primary amendment. On an amendment to “Strike out and insert,” the paragraph to be amended shall first be read as it

stands, then the words proposed to be stricken out, then those to be inserted, and finally the paragraph as it will stand if so amended shall be read.

RULE 29. Any Commission member may raise the motion to reconsider a vote at any time during the same meeting.

RULE 30. The Commission may authorize the appointment of special committees by an affirmative vote of at least two-thirds (2/3) of its members. The Chairman shall name a Commission member to act as Chairman of each special committee and give instructions as to the special committee's responsibilities and when it is to report. The Commission may discharge the special committee by an affirmative vote of at least two-thirds (2/3) of its members.

RULE 31. Any communication which is pertinent to a pending motion or resolution may be attached by the Secretary to that motion or resolution and may be read before voting thereon.

RULE 32. The necessary copies of every proposed motion or resolution shall be furnished to the Secretary of the Commission by 4:00 o'clock p.m. on the sixth business day before the date of a Commission Meeting except that Committee Reports and/or Committee recommendations shall have a deadline of 12:00 o'clock noon on the fourth business day before the date of a Commission Meeting.

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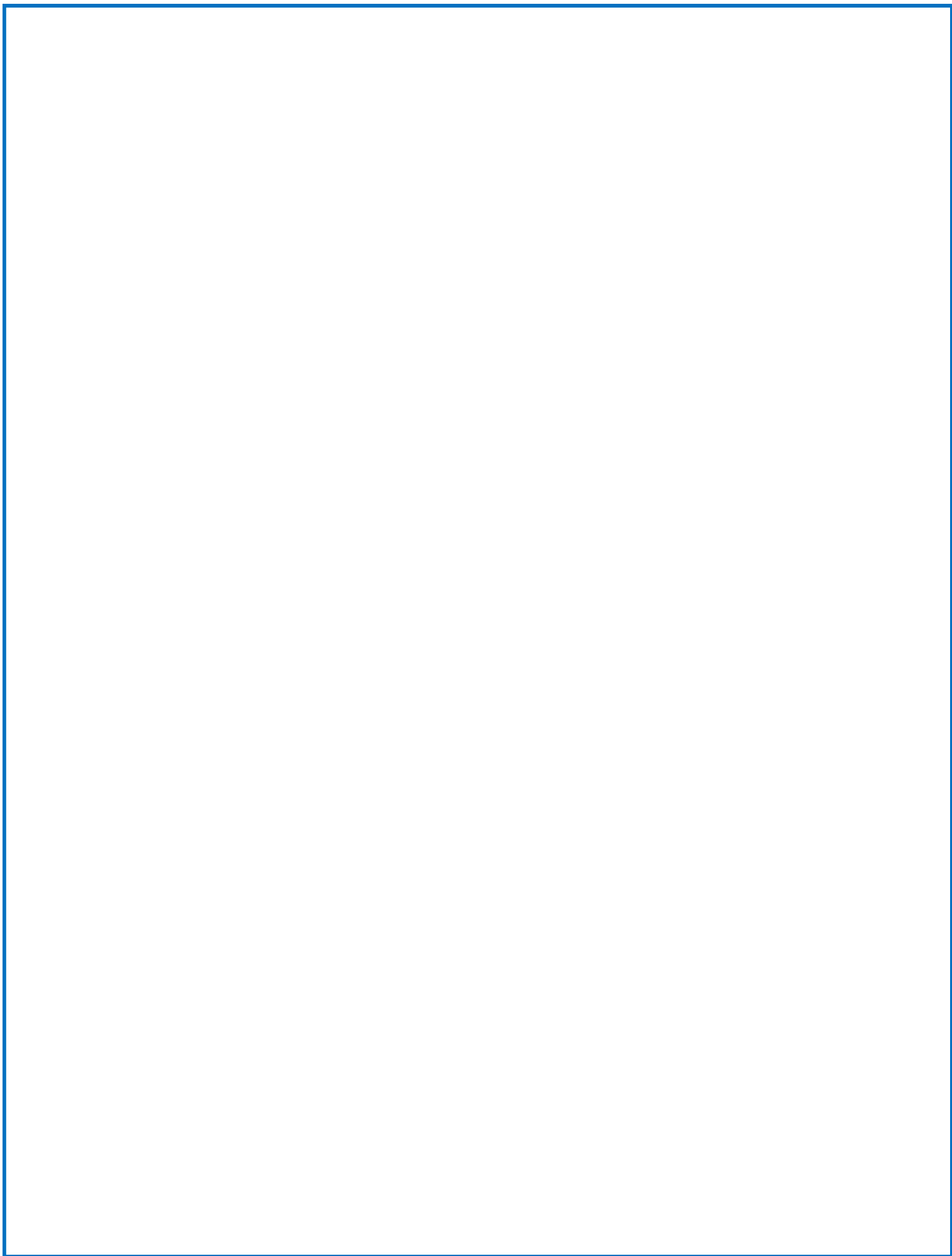
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- | | | | |
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5. Call for the Orders of the Day

Subsidiary Motions:

6.	Lay on the Table (temporary in an emergency)			
7.	Previous question (close debate)			R
8.	Limit or extend limits or debate		A	R
9.	Postpone or Postpone to a certain time	D	A	R
10.	Commit or Refer	D	A	R
11.	Amend	D	A	R
12.	Postpone Indefinitely (to kill)	D		R
13.	MAIN MOTION (May only be made when NO motion is pending)	D	A	R

D/Debatable; A/Amendable; R/May be reconsidered

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